

SAN DIEGO CITY SCHOOLS  
Office of School Site Support

PROPOSAL FOR ADOPTION OF PHYSIOLOGY 1,2 TEXTBOOKS AND  
INSTRUCTIONAL MATERIALS FOR THE 2005-2006 SCHOOL YEAR

May 24, 2005

Introductory Statement

On March 8, 2005, the Board approved instructional materials adoptions for 25 courses to be implemented in the 2005-2006 school year. The proposal for adoption of textbooks and instructional materials for Physiology 1,2 was delayed while awaiting input from physiology teachers to determine whether they would be able to offer the course without an honors designation or if they wanted to design a second course. The teachers decided they did not want a second course and are satisfied with the adoption committee's recommended textbook and instructional materials. Detailed information regarding times and locations of teacher meetings is available from the Science Department.

Each year a report that lists the instructional materials that have been evaluated and recommended for use as basic instructional materials and multimedia materials is presented to the Board of Education for review. Board approval of the instructional materials recommended by the selection committee and the budget for this adoption is requested.

In accordance with the Master Plan for Instructional Materials, Grades K-12, this report describes materials recommended for use in district classrooms during the 2005-2006 school year and the subsequent life of the adoption for the following course:

Physiology 1,2
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The state adoption cycle for the core subject areas – language arts, mathematics, science, and social studies – is a six-year cycle. All other subjects are on an eight-year cycle. Our district follows the state cycles for all district-approved courses.

Education Code and District procedure govern the instructional materials adoption process. State Education Code 60002 requires that each district board provide for substantial teacher involvement in the selection of instructional materials. In addition, districts must promote the involvement of parents and other members of the community in the selection process. All legal requirements have been met in accordance with State Education Code and District procedure.

### Background

Instructional materials recommended for adoption (see Attachment 1) were reviewed by an adoption selection committee (see Attachment 3) under the direction of curriculum resource staff and were found to meet applicable state content standards. The adoption committee was composed of classroom teachers, and central office staff, including advocates for special student populations (GATE). The participation of parents and community members was promoted for this committee.

In addition to evaluating instructional materials to be used by students in regular education classrooms, the adoption committee considered the unique needs of special student populations.

The committee participants, meeting dates, materials evaluation criteria, textbook evaluation forms, and recommended curriculum are documented in an Instructional Materials Adoption Packet completed for this course by the adoption committee chairperson and approved by the appropriate curriculum director and the Chief Administrative Officer. All completed forms are filed and available for review in the Instructional Materials Department of Instruction and Curriculum, Office of School Site Support Branch.

### Adoptions

The Master Plan for Instructional Materials, Grades K-12, and state guidelines establish dollar limits for items that constitute the adoption support package. The package will include textbooks and/or instructional materials, will include class sets in addition to per student allocation, and staff development. The expenditures for the individual course and course sequence scheduled for adoption are within the approved limits.

Individual sites wishing to purchase instructional materials instead of the district-adopted materials must determine that the materials meet district and state criteria. Standards, frameworks, state-approved lists, and District Procedure No. 4050 (Criteria for Instruction and for Adoption and Use of Instructional Materials) are examples of sources to be used to evaluate non-adopted materials. Sites wishing to purchase such instructional materials may do so as long as the materials are approved by appropriate district staff and, in the case of materials in core subject areas, are approved by the Board as meeting California state academic standards.

### Instructional Implications

The adoption committee has determined that in this course, the instructional materials recommended meet state content standards. The approval of the adoption recommendation assures that teachers and students are provided with the core instructional materials that meet state and district standards. Today's adoption encompasses technology and multimedia formats in addition to printed materials.

Facilities Implications

None

Budget Implications

The total cost for the adoption recommended in this report, including support materials and services, will not exceed \$250,000, which is included in the 2005-2006 Master Plan for Instructional Materials, Grades K-12, budget (see Attachment 2). Categorical funds from the State of California, Proposition 20 lottery funds, and an allocation from the district's unrestricted revenue limit income provide the funding for the program.

Public Support and Engagement Implications

The adoption committee promoted the involvement of parents and community members.

Policy Implications

The procedures and recommendations described in this report are consistent with district policy F-1000 and do not require changes in district procedures.

Recommendation

The Superintendent recommends that the Board of Education approve:

1. "Physiology 1,2 Instructional Materials Recommended for Adoption 2005-2006."
2. The Master Plan preliminary projected budget to support the purchase of the recommended Physiology 1,2 instructional materials, not to exceed \$250,000.

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DMH:rdc

Attachments