



# SAN DIEGO CITY SCHOOLS

EUGENE BRUCKER EDUCATION CENTER ♦ 4100 Normal Street, San Diego, CA 92103-2682 ♦

Office of the Superintendent

## Executive Summary Board Date: August 09, 2005

<b>SUBJECT:</b>  Relocation of the Materiel Control and Procurement and Contracts Units of the Business Services Department	X	<b>OPEN/ACTION</b>
		<b>INFORMATION</b>
		<b>CONSENT</b>

### Recommendation(s):

The superintendent recommends that the Board of Education authorize the following:

The allocation of \$900,000 from the State School Facilities Fund to support the relocation of the Materiel Control and Procurement and Contracts (MCPC) Units of the Business Services Department.

### Summary of Previous Board of Education Discussion and Action:

None.

### Summary of Key Issue(s):

There are nine deteriorating portables that house the Materiel Control and Procurement and Contracts Units of the Business Services Department. The condition of these buildings at the Supply Center site warrants the demolition of these portables and the relocation of this department to the Supply Center Building. Two options were reviewed relative to solutions to the MCPC offices. One option was to replace all the old portables with newer ones from the excess stockpile of Prop MM relocatables. This option required that the MCPC would have to move twice within a given year, would cause significant disruption to the district and the program and was found to be more expensive. The preferred option is to move the MCPC into the existing Supply Center Building located on the same site and remodel a portion of the building for office use. This option is less expensive and would require that the MCPC office relocate their operations only once after the new offices are constructed within the warehouse.

### Fiscal Analysis:

The relocation of MCPC Department is estimated at \$900,000. The funding for the project would be provided from the State Facilities Fund.

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Chief Administrative Officer

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Chief of Staff