

SAN DIEGO CITY SCHOOLS  
Office of the Superintendent

RELOCATION OF THE MATERIEL CONTROL AND PROCUREMENT AND  
CONTRACTS UNITS OF THE BUSINESS SERVICES DEPARTMENT  
August 09, 2005

Introductory Statement

There are nine deteriorating portables that house the Materiel Control and Procurement and Contracts Units of the Business Services Department. The condition of these buildings at the Supply Center site warrants the demolition of these portables and the relocation of this department to the Supply Center Building.

Background

The eight portables and one portable restroom were constructed between 1947 and 1953 and thus, range in age between 52 and 58 years of age. The portables have been in their present location for about 25 years and are rapidly deteriorating due to a long-term infestation of termites and water damage caused by various roof leaks. Structurally the buildings are not in imminent danger of collapse, however, their structural integrity is compromised in that they no longer function per the original design. Money and effort to repair these structures would not be advised due the age and condition and cost to do all needed work. Facilities Management and Instructional Facilities Planning staff are currently evaluating older district facilities for potential replacement as part of the Long-Range Facilities Master Plan. The portables at the Supply Center are the poorest condition of any buildings in the district and are the highest priority for demolition.

Facilities Implications

Two options were reviewed relative to solutions to the MCPC offices. One option was to replace all the old portables with newer ones from the excess stockpile of Prop MM relocatables. This option required that the MCPC would have to move twice within a given year, would cause significant disruption to the district and the program and was found to be more expensive. The preferred option is to move the MCPC into the existing Supply Center Building located on the same site and remodel a portion of the building for office use. This option is less expensive and would require that the MCPC office relocate their operations only once after the new offices are constructed within the warehouse.

Budget Implication

The relocation of MCPC is estimated at \$900,000. The funding for the project would be provided from the State Facilities Fund.

### Public Support and Engagement Implications

The removal of the nine portable buildings at the Supply Center site will improve the physical environment for the adjacent community.

### Policy Implications

Recommendations of this report are consistent with board policy G-3000.

### Recommendation

The superintendent recommends that the Board of Education authorize the following:

The allocation of \$900,000 from the State School Facilities Fund to support the relocation of the Materiel Control and Procurement and Contracts (MCPC) Units of the Business Services Department.

This report was prepared by Robert F. Kiesling, chief facilities officer and Jim Watts, district architect, Facilities Management.