BOARD OF EDUCATION
SAN DIEGO UNIFIED SCHOOL DISTRICT
SAN DIEGO, CALIFORNIA

In the Matter of Authorization to Sign	)	
Documents Pertaining to Records Being	)	RESOLUTION
Destroyed pursuant to Title 5, California	)	
Code of Regulations, Section 16020, et seq.	)	

WHEREAS, Title 5, Section 16020, et seq. of the California Code of Regulations makes provisions for the destruction of records; and

WHEREAS, Title 5, Section 16020, et seq. of the California Code of Regulations requires that, before January 1, a school district's Superintendent shall review documents and papers originating during the prior school year and classify them as Class 1—Permanent, Class 2—Optional or Class 3—Disposable; and

WHEREAS, Section 16020 further requires the school district's Superintendent to make certain certifications with respect to records that are microfilmed as a condition for destruction of the original record.

NOW, THEREFORE, BE IT RESOLVED that the responsibilities imposed by Title 5, Section 16022 of the California Code of Regulations are hereby delegated to the district's Chief Business Officer, or in his/her absence, to such person he/she may designate.

PASSED AND ADOPTED by the Board of Education of the San Diego Unified School District, San Diego, California, at a public meeting thereof duly called and held this 26th day of June 2007, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

oOo

STATE OF CALIFORNIA	)	
	)	SS:
COUNTY OF SAN DIEGO	)	

I, Cheryl Ward, Board Action Officer, Board of Education, San Diego Unified School District, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said board at a meeting thereof held on the day and by the vote above stated, which resolution is on file with the minutes of said meeting.

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Board Action Officer, Board of Education
San Diego Unified School District