



# San Diego Unified School District

## Fact Sheet

### Volunteer Program and Procedures

San Diego Unified School District Administrative Procedure 4595 defines a volunteer as “a person who works regularly in schools or other educational settings to support the efforts of professional personnel.” More than 26,000 volunteers currently work in a variety of capacities in the district. Volunteers include parents, business/community partners, community members, the military, college students, K-12 students, and senior citizens who represent a microcosm of the economic, social, racial/ethnic, religious and educational backgrounds within the San Diego community.

#### Volunteer Opportunities include:

- Tutoring
- Mentoring
- Classroom assistance
- Rolling Readers
- School/classroom events like career fairs, jog-a-thons, field trips
- Before/after-school programs
- Non-classroom (main office, library/media center, etc.) assistance
- Panelist for senior exhibitions and/or student portfolios
- School/community organizations and committees such as site governance teams, foundations, PTA
- School Police Volunteer Patrol (Parent Patrol)
- OASIS Intergenerational Tutoring Program

#### SUMMARY

- **More than 26,000 volunteers**
- **In 2006 -07, volunteers logged more than 990,000 hours, which equals a monetary value of approximately \$18,600,000 (based on an hourly rate of \$18.77 established by the Independent Sector)**
- **All volunteers are required to complete a volunteer application and be screened for tuberculosis**
- **Volunteers may be subject to background checks and fingerprinting**

All volunteers are required to complete a volunteer application and be screened for tuberculosis. Fingerprinting is not required for volunteers, however, schools may run background checks and require fingerprinting on prospective volunteers, depending on the volunteer assignment. Acceptance as a volunteer is based on factors including, but not limited to:

- No record of felony conviction or requirement to register as a sex offender under California law
- A completed San Diego Unified School District volunteer application form on file
- Tuberculosis (TB) clearance (See SDUSD Administrative Procedure 7065)
- Positive attitude; interest in and enthusiasm for working with children
- Ability to work cooperatively with school personnel and participate regularly
- Good communications skills, moral character, dependability, health and personal hygiene

The Community Relations Department provides assistance and trainings to help facilitate school volunteer programs. School site volunteer coordinators attend meetings and training sessions that provide valuable information, handbooks, strategies and resources to help strengthen and support community and parent outreach efforts at school sites.

All volunteer work is done under the direction of an assigned teacher, site volunteer coordinator, or principal/vice principal. Volunteers must comply with the sign-in procedures at the school site. Volunteers do not receive compensation or employee benefits except worker's compensation as provided for in Labor Code Section 3364.5.

Contact Information: Community Relations Department: (619) 725-5594

[http://www.sandi.net/depts/comm\\_relations/volunteer.html](http://www.sandi.net/depts/comm_relations/volunteer.html)

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