



2008-2009 Textbook Ordering Workshop
Instructional Materials Account Guidelines

SIM /Instructional Materials Account – Grades K-8th

Account Number	Use Guidelines
OXXX 73947 00 4101 1000 1110 01000 6004	<ul style="list-style-type: none"> For Grades K-8: STATE and DISTRICT adopted standard-based, instructional materials only (e.g. textbooks, e-books, etc.).
OXXX 73947 00 4301 1000 1110 01000 6004	<ul style="list-style-type: none"> Instructional materials that have passed legal compliance review at the <i>state</i> level. Instructional materials that are exempt from legal compliance review, such as trade books, maps and globes, reference materials (including dictionaries), math manipulatives, and hand-held calculators. Includes all classroom library books. Magazines and electronic subscriptions are included if used as reference materials and are not supplanting the curriculum. Instructional materials that are designed for use by pupils and their teachers and that are not addressed above (e.g., reading tapes, CD-ROMs, testing materials, book binding). <p>State Website: http://www.cde.ca.gov/ci/cr/cf/ap1/plsearch.asp</p>

SIM /Instructional Materials Account – Grades 9th – 12th

Account Number	Use Guidelines
OXXX 73947 00 4101 1000 1110 01000 6005	<ul style="list-style-type: none"> For Grades K-8: STATE and DISTRICT adopted standard-based, instructional materials only (e.g. textbooks, e-books, etc.).
OXXX 73947 00 4301 1000 1110 01000 6005	<ul style="list-style-type: none"> Instructional materials that have passed legal compliance review at the <i>state</i> level. Instructional materials that are exempt from legal compliance review, such as trade books, maps and globes, reference materials (including dictionaries), math manipulatives, and hand-held calculators. Includes all classroom library books. Magazines and electronic subscriptions are included if used as reference materials and are not supplanting the curriculum. Instructional materials that are designed for use by pupils and their teachers and that are not addressed above (e.g., reading tapes, CD-ROMs, testing materials, book binding).

Note: These funds are for classroom instructional materials only and may not be used to purchase technology-based equipment or supplies (e.g., computers, projectors, printers, easels, chalk, paper, printer toner cartridges, pencils, etc.)

Appropriations are based on official enrollments and must be spent according to California Department of Education Code 60010 guidelines.