

PAYROLL SCHEDULE 2008

The district is considered a monthly remitter by the Internal Revenue Service. As such, employees should report earnings during the period in which they are earned and not withhold hourly earnings/time cards to be remitted at a later date. Please be sure to turn in time cards in a timely manner to your timekeeper. Timekeepers should make sure time is being entered daily whenever possible. Please don't wait until the deadline date to enter positive hours. Thank you for your support with timely and accurate reporting of employee positive hours, absences and leave.

PAY DAY	EARNINGS BEING PAID
MARCH 31, 2008	MONTHLY SALARIED EARNINGS MARCH 1-31, 2008 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE MARCH 17, 2008 AT 5 P.M.
APRIL 10, 2008	ALL HOURLY EARNINGS REPORTED BY TIMKEEPER DEADLINE APRIL 1, 2008 AT 5 P.M.
APRIL 30, 2008	MONTHLY SALARIED EARNINGS APRIL 1-30, 2008 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE APRIL 16, 2008 AT 5 P.M.
MAY 10, 2008	ALL HOURLY EARNINGS REPORTED BY TIMKEEPER DEADLINE MAY 1, 2008 AT 5 P.M.
MAY 30, 2008	MONTHLY SALARIED EARNINGS MAY 1-31, 2008 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE MAY 16, 2008 AT 5 P.M.
JUNE 10, 2008	ALL HOURLY EARNINGS REPORTED BY TIMKEEPER DEADLINE JUNE 2, 2008 AT 5 P.M.
JUNE 30, 2008	MONTHLY SALARIED EARNINGS JUNE 1-30, 2008 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE JUNE 16, 2008 AT 5 P.M.
JULY 10, 2008	ALL HOURLY EARNINGS REPORTED BY TIMKEEPER DEADLINE JULY 1, 2008 AT 5 P.M.
JULY 31, 2008	MONTHLY SALARIED EARNINGS JULY 1-31, 2008 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE JULY 16, 2008 AT 5 P.M.
AUGUST 10, 2008	ALL HOURLY EARNINGS REPORTED BY TIMKEEPER DEADLINE AUGUST 1, 2008 AT 5 P.M.
AUGUST 31, 2008	MONTHLY SALARIED EARNINGS AUGUST 1-31, 2008 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE AUGUST 18, 2008 AT 5 P.M.
SEPTEMBER 10, 2008	ALL HOURLY EARNINGS REPORTED BY TIMKEEPER DEADLINE SEPTEMBER 2, 2008 AT 5 P.M.
SEPTEMBER 30, 2008	MONTHLY SALARIED EARNINGS SEPTEMBER 1-30, 2008 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE SEPTEMBER 16, 2008 AT 5 P.M.
OCTOBER 10, 2008	ALL HOURLY EARNINGS REPORTED BY TIMKEEPER DEADLINE OCTOBER 1, 2008 AT 5 P.M.
OCTOBER 31, 2008	MONTHLY SALARIED EARNINGS OCTOBER 1-31, 2008 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE OCTOBER 16, 2008 AT 5 P.M.
NOVEMBER 10, 2008	ALL HOURLY EARNINGS REPORTED BY TIMKEEPER DEADLINE NOVEMBER 3, 2008 AT 5 P.M.
NOVEMBER 26, 2008	MONTHLY SALARIED EARNINGS NOVEMBER 1-30, 2008 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE NOVEMBER 17, 2008 AT 5 P.M.
DECEMBER 10, 2008	ALL HOURLY EARNINGS REPORTED BY TIMKEEPER DEADLINE DECEMBER 1, 2008 AT 5 P.M.
DECEMBER 31, 2008	MONTHLY SALARIED EARNINGS DECEMBER 1-31, 2008 PLUS ALL HOURLY EARNINGS REPORTED BY TIMEKEEPER DEADLINE DECEMBER 16, 2008 AT 5 P.M.