



# Encounter Tracker Procedure Explanations

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Many Encounter Tracker users are uncertain which procedure to use when documenting Medi-Cal billable services. All assessments are to be entered as a single encounter, regardless of the number of times the student was seen. Duration for assessment should be no more than 60 minutes.

*Below are explanations for the procedures found in the Encounter Tracker drop down menus.*

Health Nursing Services	
IEP Health Assessment Amended	Supplemental assessment that is not part of an initial Sp Ed assessment or a 3-yr assessment
IEP Health Assessment Annual	Not usually used in this district
IEP Health Assessment Initial or 3-yr	Assessment that is part of a complete assessment
IEP Health Nursing Services	Nursing Services/Specialized Physical Health Care Svs
IFSP Health Additional Service Individual	Services provided as part of IFSPs for infants corresponding to items above
IFSP Health Assessment Amended	
IFSP Health Assessment Annual	
IFSP Health Assessment Initial or 3-yr	
IFSP Health Nursing Services	

Occupational Therapy	
IEP OT Additional Service Individual	Individual therapy billed in 15 minute increments after the first 45 minutes of therapy in a single day (It would always have an OT Initial Service Individual encounter on the same day.)
IEP OT Assessment Amended	Supplemental assessment that is not part of an initial Sp Ed assessment or a 3-yr assessment
IEP OT Assessment Annual	Not usually used in this district
IEP OT Assessment Initial or 3-yr	Assessment that is part of a complete assessment
IEP OT Initial Service Individual	Individual therapy when it is the first 45 minutes of therapy in a single day
IFSP OT Additional Service Individual	Services provided as part of IFSPs for infants corresponding to items above
IFSP OT Assessment Amended	
IFSP OT Assessment Annual	
IFSP OT Assessment Initial or 3-yr	
IFSP OT Initial Service Individual	



Physical Therapy	
IEP PT Additional Service Individual	Individual therapy billed in 15 minute increments after the first 45 minutes of therapy in a single day (It would always have a PT Initial Service Individual encounter on the same day.)
IEP PT Assessment Amended	Supplemental assessment that is not part of an initial Sp Ed assessment or a 3-yr assessment
IEP PT Assessment Annual	Not usually used in this district
IEP PT Assessment Initial or 3-yr	Assessment that is part of a complete assessment
IEP PT Initial Service Individual	Individual therapy when it is the first 45 minutes of therapy in a single day
IFSP PT Additional Service Individual	Services provided as part of IFSPs for infants corresponding to items above
IFSP PT Assessment Amended	
IFSP PT Assessment Annual	
IFSP PT Assessment Initial or 3-yr	
IFSP PT Initial Service Individual	

Psychological Services	
IEP Psychology/Couns Initial Service Group	Group therapy when it is the first 45 minutes of therapy in a single day
IEP Psychological Assessment Amended	Supplemental assessment that is not part of an initial Sp Ed assessment or a 3-yr assessment
IEP Psychological Assessment Annual	Not usually used in this district
IEP Psychological Assessment Initial or 3-yr	Assessment that is part of a complete assessment
IEP Psychology/Couns Additional Service Group	Group therapy billed in 15 minute increments after the first 45 minutes of therapy in a single day (It would always have a Psychology/Couns Initial Service Individual encounter on the same day.)
IEP Psychology/Couns Additional Service Individual	Individual therapy billed in 15 minute increments after the first 45 minutes of therapy in a single day (It would always have a Psychology/Couns Initial Service Individual encounter on the same day.)
IEP Psychology/Couns Initial Service Individual	Individual therapy when it is the first 45 minutes of therapy in a single day
IFSP Psychological Assessment Amended	Services provided as part of IFSPs for infants corresponding to items above
IFSP Psychological Assessment Annual	
IFSP Psychological Assessment Initial or 3-yr	
IFSP Psychology/Couns Additional Service - Group	
IFSP Psychology/Couns Additional Service Individual	
IFSP Psychology/Couns Initial Service Group	
IFSP Psychology/Couns Initial Service Individual	



Speech-Language Services	
IEP Sp/Lang Assessment Amended	Supplemental assessment that is not part of an initial Sp Ed assessment or a 3-yr assessment
IEP Sp/Lang Assessment Annual	Not usually used in this district
IEP Sp/Lang Assessment Initial or 3-yr	Assessment that is part of a complete assessment
IEP Speech Therapy Additional Service - Group	Group therapy billed in 15 minute increments after the first 45 minutes of therapy in a single day (It would always have a Speech Therapy Initial Service Individual encounter on the same day.)
IEP Speech Therapy Additional Service - Individual	Individual therapy billed in 15 minute increments after the first 45 minutes of therapy in a single day (It would always have a Speech Therapy Initial Service Individual encounter on the same day.)
IEP Speech Therapy Initial Service - Group	Group therapy when it is the first 45 minutes of therapy in a single day
IEP Speech Therapy Initial Service - Individual	Individual therapy when it is the first 45 minutes of therapy in a single day
IFSP Sp/Lang Assessment Amended	Services provided as part of IFSPs for infants corresponding to items above
IFSP Sp/Lang Assessment Annual	
IFSP Sp/Lang Assessment Initial or 3-yr	
IFSP Speech Therapy Additional Service - Group	
IFSP Speech Therapy Additional Service Individual	
IFSP Speech Therapy Initial Service - Group	
IFSP Speech Therapy Initial Service Individual	



MH Social Work Services	
IEP Psychology/Couns Initial Service Individual	Individual therapy when it is the first 45 minutes of therapy in a single day
IEP Psychology/Couns Additional Service Group	Group therapy billed in 15 minute increments after the first 45 minutes of therapy in a single day (It would always have a Psychology/Couns Initial Service Individual encounter on the same day.)
IEP Psychology/Couns Additional Service Individual	Individual therapy billed in 15 minute increments after the first 45 minutes of therapy in a single day (It would always have a Psychology/Couns Initial Service Individual encounter on the same day.)
IEP Psychology/Couns Initial Service Group	Group therapy when it is the first 45 minutes of therapy in a single day
IEP Psychosocial Status Assessment Amended	Supplemental assessment that is not part of an initial Sp Ed assessment or a 3-yr assessment
IEP Psychosocial Status Assessment Annual	Not usually used in this district
IEP Psychosocial Status Assessment Initial or 3-yr	Assessment that is part of a complete assessment
IFSP Psychology/Couns Additional Service - Group	Services provided as part of IFSPs for infants corresponding to items above
IFSP Psychology/Couns Additional Service Individual	
IFSP Psychology/Couns Initial Service Group	
IFSP Psychology/Couns Initial Service Individual	
IFSP Psychosocial Status Assessment Amended	
IFSP Psychosocial Status Assessment Annual	
IFSP Psychosocial Status Assessment Initial or 3-yr	