

# Encore Scenario Matrix

Version 1.2 • Updated February 2, 2009

The Encore Scenario Matrix is designed to supplement the Encore Event Map handbook and Special Education Procedures Manual. The matrix is a quick, easy way to determine which meeting (event) is appropriate to document your student's IEP.

For scenarios not listed or for more information, please call an Encore trainer at 619.725.7426.

Scenario	Initial IEP	Annual IEP	Triennial IEP + Annual	Triennial IEP + Consent Exit	Supplemental IEP Review	Interim Placement/Interim Placement Review Meeting
Refer to the step-by-step instructions in the Event Map handbook located at <a href="http://www.sandi.net/encore/readandlearn/jobajds/EventMapHandbook1_4_061208.pdf">http://www.sandi.net/encore/readandlearn/jobajds/EventMapHandbook1_4_061208.pdf</a> )  Note: Consent events must be added to assessment and IEP events (including Supplemental IEPs) if parents consent.						
New special ed student (no prior services) <i>(Event sequence: Referral -&gt; Initial Assessment -&gt; Initial IEP)</i>	X					
Reassessing student found ineligible (begin with a new Referral) <i>(Event sequence: Referral -&gt; Initial Assessment -&gt; Initial IEP)</i>	X					
Reassessing special ed student, previously decertified. <i>(Event sequence: Referral -&gt; Initial Assessment -&gt; Initial IEP)</i>	X					
Review IEP yearly <i>(Event sequence: Annual)</i>		X				
Triennial review <i>(Event sequence: Triennial Assessment -&gt; Triennial Review + Annual)</i>			X			
Decertify from special ed (exit all special ed services) <i>(Event sequence: Triennial Assessment -&gt; Triennial Review + Consent Exit)</i>				X		
Change disability <i>(Event sequence: Triennial Assessment -&gt; Triennial Review + Annual)</i>			X			
Change primary service <i>(Event sequence: Triennial Assessment -&gt; Triennial Review + Annual)</i>			X			



<b>Scenario</b>  Refer to the step-by-step instructions in the Event Map handbook located at <a href="http://www.sandi.net/encore/readandlearn/jobaids/EventMapHandbook1_4_0_61208.pdf">http://www.sandi.net/encore/readandlearn/jobaids/EventMapHandbook1_4_0_61208.pdf</a>  (Note: Consent events must be added to assessment and IEP meetings if parents consent.)	Initial IEP	Annual IEP	Triennial IEP + Annual	Triennial IEP + Consent Exit	Supplemental IEP Review	Interim Placement/Interim Placement Review Meeting
Parent request to review IEP only					X	
(New and returning special ed student to SDUSD) IEP from out of district  - No Assessment  <i>(Event sequence: Interim Placement -&gt; Interim Placement Review Meeting + Annual)</i>  - Partial Assessment  <i>(Event sequence: Interim Placement -&gt; Supplemental Assessment -&gt; Interim Placement Review Meeting + Annual)</i>  - Full Assessment  <i>(Event sequence: Interim Placement -&gt; Triennial Assessment -&gt; Interim Placement Review Meeting + Triennial Review + Annual)</i>		X				X
(New and returning special ed student to SDUSD) without current IEP, outside the district.						X
Transition from Infant IFSP  <i>(Event sequence: Referral -&gt; Initial Assessment -&gt; Initial IEP)</i>	X					



<p><b>Supplemental IEP</b> (<i>Assessments and meeting required</i>)</p> <p>Description: <i>Significant changes</i> to the IEP e.g., adding or dropping services, accommodations, etc. that require evaluation and an IEP meeting.</p> <p><a href="http://dev031.sandi.net/specedmanuals/other/05%20IEP.pdf">http://dev031.sandi.net/specedmanuals/other/05%20IEP.pdf</a> , page 29)</p> <p>(Note: Consent events must be added to assessment and IEP meetings if parents consent.)</p>	Initial IEP	Supplemental Assessment -> Annual IEP + Additional Assessment Report	Triennial Assessment -> Triennial IEP + Annual	Triennial IEP + Exit	Supplemental Assessment -> Supplemental IEP Review	Interim Placement/Interim Placement Review Meeting	Request for Review
<p>Add/drop the following:</p> <ul style="list-style-type: none"> <li>- Related services (e.g., OT, APE, L&amp;S, Transportation, etc.)</li> <li>- Extended School Year (ESY)</li> <li>- Add/drop special factors (please see below for additional information)</li> <li>- Add/drop accommodations</li> </ul>		X	X		X		

<p><b>Amendment</b> (<i>Assessments and meeting not needed</i>)</p> <p>Description: Written mutual agreement signed by parent and the district to allow <i>minor changes</i> to an existing IEP without holding a meeting. Refer to the Special Education Procedural manual at <a href="http://dev031.sandi.net/specedmanuals/other/05%20IEP.pdf">http://dev031.sandi.net/specedmanuals/other/05%20IEP.pdf</a> , page 29 for additional information.</p> <p>(Note: Consent events must be added if parents consent.)</p>	Supplemental IEP Review
<p>Changes to the following:</p> <ul style="list-style-type: none"> <li>- Increase or decrease in time for related services</li> <li>- Goals or benchmarks</li> <li>- Supports for instruction</li> <li>- Program modifications for supports</li> <li>- Participation in state or districtwide assessments</li> </ul>	X