



Apply Now for the 2009-2010 School Year

San Diego Unified School District's Extended Learning Opportunities Department (ELO) administers the PrimeTime Extended Day Program (PrimeTime) offering before and/or after school programs to elementary and middle school aged students. PrimeTime is free to all participating families and operates before and/or after school every regular school day. Parents/guardians can feel comfortable knowing their child(ren) is not only receiving academic support, but also interacting with peers in a physically and emotionally safe environment. The PrimeTime team is a collaboration among ELO staff, PrimeTime Partner organizations, departments, programs and individuals who work together to make PrimeTime the best it can be. PrimeTime maintains a student to staff ratio of 15 to 1 at the elementary level and 20 to 1 at the middle level. Due to limited funding and student to staff ratio, it is strongly recommended that kindergarteners enroll in a licensed child care program rather than PrimeTime.

ELIGIBILITY

Families with children attending an elementary or K-8 school interested in participating in PrimeTime during the 2009-2010 school year are required to submit the attached application.

This includes:

- Children currently participating in PrimeTime as of March 2, 2009.
- Children on the wait list as of March 2, 2009.

Your child(ren) must be enrolled at the school you are applying for during the regular school day in order to participate in PrimeTime at that school. Children attending a middle school offering PrimeTime are not required to complete the application. If your child is in middle school and is interested in participating in PrimeTime he/she will be accepted. Middle school participation start dates may vary contingent upon staffing availability to meet state required staffing ratios.

APPLICATION

One application may be used for all children from the same family attending the school listed on item # 2 of the application. If you have children attending more than one school, separate applications must be completed for each school. Applications will be available online at www.sandi.net and at the school campus. Applications will also be made available online in additional languages (Spanish, Somali, Vietnamese, Tagalog, and Cambodian).

APPLICATION PROCESS

Application item numbers 1 through 10 must be filled out legibly and completely and submitted by U.S. mail to the PrimeTime Partner providing services at your child(ren)'s school. All information provided on the application is subject to verification. Falsifying or omitting any of the information will disqualify the applicant from receiving PrimeTime services. Applications that are incomplete will be returned to parents/guardians and the postmark date voided; the new postmark date will be used in the application rating system when it is resubmitted as complete.

Submitting an application does not guarantee participation in PrimeTime. It is anticipated that the demand for PrimeTime services will exceed the program capacity at most elementary schools; therefore, it is extremely important that the application be completed and submitted by the deadline.

INITIAL APPLICATION TIMELINE

MARCH 9-MAY 8, 2009

Applications must be sent via U.S. mail to the PrimeTime Partner providing services at your child(ren)'s school, postmarked between March 9, 2009, and May 8, 2009, to be included in the initial review and enrollment process. Applications faxed, e-mailed, or hand delivered will not be accepted.

APPLICATIONS SUBMITTED BEFORE MARCH 9, 2009

Applications postmarked before March 9, 2009, will be considered to have been postmarked on May 8, 2009.

APPLICATIONS SUBMITTED AFTER MAY 8, 2009

Applications postmarked after May 8, 2009, will be considered in the order received, as space is available, according to the priorities listed on the following page.

APPLICATION RATING SYSTEM

The PrimeTime Partner providing services at each school will review all applications that are postmarked by the deadline during the initial application timeline. Child(ren) will be accepted for participation based on the application rating system detailed below, up to the capacity for each school's program. Once PrimeTime has reached its capacity, children not accepted for participation will be placed on a wait list, in the same order of priority, and will be accepted as space becomes available.

Parents/guardians may choose to have their child(ren) attend either the before school and/or after school programs, if applicable. Choosing only the before school or after school program will not affect the rating of the application.

Each application will be prioritized using the following rating system:

Child(ren) currently participating in PrimeTime as of March 2, 2009 Or Child(ren) on the wait list as of March 2, 2009, or child(ren) currently participating in a SDUSD's Child Development Center for the 2008-2009 school year.	2 points Or 1 point
Child(ren) recommended for academic assistance by the District, based on the Standards Based Report Card for elementary level and Benchmark Assessments for the middle level.	1 point
Single parent household, includes families with one parent/guardian currently on military deployment (copy of orders required).	1 point
All parents/ guardians/foster parents living with the child(ren) are employed full time (40 hours per week) or full time students (enrolled with at least 12 units).	1 point
Total Points Possible	5 points

PRIORITY LIST

First priority for participation will be given to applications rated with 5 points and last priority will be given to applications rated with 0 points. In cases where a determination must be made between two or more applications of equal priority, selection for acceptance will be based on the postmarked date of the completed applications.

NOTIFICATION OF APPLICATION STATUS

Parents/guardians who complete and submit the application within the initial application timeline will be notified of the status of their application no later than July 2, 2009. Notification will inform families of whether their child(ren) has been accepted to participate, placed on a wait list, or not eligible for the before and/or after school 2009-2010 PrimeTime Program.

ACCEPTED STUDENTS

Once notified of acceptance, the 2009-2010 PrimeTime Student Participation Forms are required to be completed before your child(ren) can begin participating in the program. Students with incomplete 2009-2010 Student Participation Forms may be disenrolled from PrimeTime. The PrimeTime Partner will provide information regarding the 2009-2010 Student Participation Forms.

ATTENDANCE POLICY

In accordance with the California Education Code, students are expected to attend the program everyday for the full range of hours offered. Students who do not attend regularly may be subject to disenrollment.

RECOMMENDATION FOR KINDERGARTENERS

Due to limited funding and student to staff ratio, it is strongly recommended that kindergarten children enroll in a licensed child care program, rather than PrimeTime. Consideration may be given to kindergarten students who have older siblings participating in PrimeTime at the same school.

For additional information regarding PrimeTime at your child(ren)'s school, contact the PrimeTime Partner providing services; phone numbers located on the District's website. For questions regarding program administration, contact ELO at (858) 627-7562.



2009-2010 APPLICATION

This application must be submitted to the PrimeTime Partner providing services at your child(ren)'s school by May 8, 2009, via U.S. mail only to:

To receive a confirmation your completed application has been received; you must provide a self-addressed stamped envelope with this application.

Submitting an application does not guarantee participation.

Please **PRINT** and complete legibly items 1-10. If any items are incomplete, your application will be returned.

1. School Child(ren) attends 2008-09:	
2. School Child(ren) attends 2009-2010:	

This form is applicable for all children in the same family attending the same school above. If you have children attending more than one school, separate applications must be completed for each school.

3. CHILD(REN)'S NAME applying for 2009-2010 school year (print legal name)				
	Last Name	First Name	Date of Birth	2009-2010 Grade Level
Child #1				
Child #2				
Child #3				

4. Please check only the services needed (priority is not given to families needing both before and after school programs):
<input type="checkbox"/> Before school: Programs are available at most, but not all schools; start times vary. Check with PrimeTime Partner at your child(ren)'s school to confirm availability.
<input type="checkbox"/> After school: Programs begin operating after school is dismissed until at least 6:00 P.M. each day.

5. What is your child(ren)'s status in PrimeTime for 2008-09 as of March 2, 2009?
<input type="checkbox"/> Participating in PrimeTime <input type="checkbox"/> On the waiting list for PrimeTime <input type="checkbox"/> Participating in a District Child Development Center <input type="checkbox"/> None

6. Child(ren) recommended for academic assistance by the District (based on the Standards Based Report Card at the elementary level and Benchmark Assessments at the middle level).	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Do Not Know
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7. Are you a single parent household, includes families with one parent/guardian on military deployment (copy of orders required):	<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Are all parents/ guardians/foster parents living with child(ren) full time employees (40 hours per week) or full time students (12 units)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Parent/Guardian/Foster Parent Information (the following table must be filled out completely and may be verified)		
Name	*Adult's Employer or College/School	Employer Phone # or School Phone # and Adult Student ID #

*If self-employed, please include a copy of your Business Tax Certificate Number, Federal ID Number, Business License Number, or 2008 IRS 1099 Form.

9. Parent/Guardian/Foster Parent Information (Person completing application):			
Last Name		First Name	
Home Phone ()	Work Phone ()	Cell Phone ()	
Mailing Address		City	Zip Code

10. Parent/Guardian/Foster Parent Signature	
<p><i>My signature below indicates that I have read and understand:</i></p> <ul style="list-style-type: none"> • Full time attendance is expected for enrollment everyday for the full range of hours offered (Elementary 5 Days/week; Middle 3 Days/week-minimum). • Irregular attendance may jeopardize my child(ren)'s participation in PrimeTime. • Falsifying or omitting any of the information requested disqualifies my child(ren) from receiving PrimeTime services. • Due to limited space, submitting this application does not guarantee participation in PrimeTime. 	
Signature of Parent/Legal Guardian/Foster Parent completing application	Date