



2009-2010 FREE & REDUCED-PRICE MEAL

APPLICATION PACKET

SAN DIEGO UNIFIED SCHOOL DISTRICT

FOOD SERVICES DEPARTMENT

6735 GIFFORD WAY – REVERE CENTER

SAN DIEGO, CA 92111

PHONE (858) 627-7328

WWW.SANDI.NET/FOOD

Dear Parent or Guardian:

San Diego Unified School District (SDUSD) takes part in the National School Lunch and School Breakfast Programs. Meals are served every school day. Elementary school students may buy lunch for \$2.00. Middle school, Junior High and Senior High school students may buy lunch for \$2.50. Breakfast may be purchased for \$1.00 in schools that offer breakfast. Extra milk may be purchased for \$.50 cents.

If your total household income is the same or less than the amounts on the enclosed income scale, your child may receive free meals. If you now receive Food Stamp, California Work Opportunity and Responsibility to Kids (CalWORKs), Kinship Guardianship Assistance Payments (Kin-GAP), or Food Distribution Program on Indian Reservations (FDPIR) benefits, your child may receive free meals. A foster care child who is the legal responsibility of the welfare agency or ward of the court may be eligible to receive meals free regardless of your income. Foster children must have a separate application from other children in your household, and their eligibility is based on their "Personal Use Income."

Applying for Benefits: Households can apply for meal benefits at any time throughout the school year. If you are not eligible now but your income goes down, you lose your job, your family size becomes larger, or you become eligible for Food Stamp, CalWORKs, Kin-GAP, or FDPIR benefits, you may submit an application at that time.

Household Definition: Household means a group of related or non-related individuals who are living as one economic unit and sharing living expenses. Living expenses include rent, clothes, food, doctor bills, and utility bills.

WIC Participants: If you currently receive benefits under the Special Supplemental Nutrition Program for Women, Infants, and Children- better known as the WIC Program- your child may be eligible for free meals. You are encouraged to complete an application.

Food Distribution Program on Indian Reservations (FDPIR): Households participating in the FDPIR are categorically eligible for free meals or milk. The FDPIR is authorized by Section 4(b) of the Food Stamp Act of 1977. Under this section, eligible households may elect to participate in either the Food Stamp Program or the FDPIR. Since households are afforded the option to participate in either program, FDPIR households have been determined to receive the same categorical benefits as Food Stamp households.

Meals for Disabled: If you believe your child needs a food substitute or texture modification because of a disability, please contact the Food Services department. A child with a disability is entitled to a special meal at no extra charge if the disability prevents the child from eating the regular meal.

Non-discrimination: Children who receive free or reduced-price meals must be treated in the same manner as those children who pay full price for their meals.

Non-discrimination Statement: This explains what to do if you believe you have been treated unfairly. In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write to *USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410* or call (800) 795-3272 or (202)720-5964 (TTY). USDA is an equal opportunity provider and employer.

Verification: Food Service officials may check the information on the application at any time during the school year. You may be asked to send information to prove your income, or current eligibility for Food Stamp, CalWORKs, Kin-GAP, or FDPIR benefits.

Fair Hearing: If you do not agree with the Food Services decision regarding your application or the result of verification, you may discuss it with the Food Services department. You also have the right to a fair hearing. A fair hearing may be requested by calling or writing to San Diego Unified School District Food Services, 6735 Gifford Way, San Diego, CA 92111 or calling (858) 627-7327.

Social Security Number: The application must have the Social Security number of the adult who signs it. If the adult does not have a Social Security number, check the box stating you do not have a social security number. If a valid California Food Stamp, CalWORKs, Kin-GAP, or FDPIR case number for each child is listed, or if the application is for a foster child, a social security number is *not* required.

Confidentiality: Family size, household income, and social security number information will remain confidential and will not be shared for any purpose. Information you provide will determine your child(ren)'s eligibility to receive free or reduced-price meals.

Direct Certification: SDUSD participates in Direct Certification. If your household receives Food Stamps or if your child(ren) receives CalWORKs, Kin-GAP, or FDPIR benefits, then 1) your child may be automatically certified to receive free meals 2) if you did not receive a direct certification letter for your child who is in any of these programs, you must complete a meal application.

How to Apply for Meal Benefits: Complete the attached meal application. Households will only submit one (1) meal application (some exceptions apply see instructions). Return the original meal application to the school office, cafeteria, or mail it to the address above. Student meal benefits will begin when a complete meal application has been processed at the Food Services Central office and communicated electronically to the school cafeteria.



San Diego Unified School District 2009-2010 Household Application for Free and Reduced-Price Meals

Use black ink, print neatly, complete one application per household and **ONE FOR EACH FOSTER CHILD**.
Return application to your child's school or mail to SDUSD Food Services, 6735 Gifford Way, San Diego, CA, 92111.

CHILDREN'S RACIAL AND ETHNIC IDENTITY (Optional)

1. Mark one or more racial identities: American Indian or Alaska Native Asian Black or African-American Native Hawaiian or Pacific Islander White
 2. Mark one ethnic identity: Of Hispanic or Latino origin Not of Hispanic or Latino origin

LIST ALL STUDENTS ATTENDING SAN DIEGO UNIFIED SCHOOL DISTRICT

Birthdate (Optional)			Print Legal Name of Students Attending SDUSD				Grade	School Code (Guide)	Food Stamp Case#, FDIPIR#, or CalWORKs/KinGap# (See Instructions)	If this is a Food Stamp Case #, Check box
M	M	Y	First Name	MI	Last Name					

ONLY SDUSD STUDENTS

Sample

3 HOUSEHOLDS WITH A FOSTER CHILD If the applicant is a foster child, check here AND list the child's monthly personal use income. Write in the child's monthly personal use income. \$. . . Complete Section 1 then skip to section 5.

LIST ALL ADULTS & CHILDREN NOT ATTENDING SAN DIEGO UNIFIED SCHOOL DISTRICT AND ALL CURRENT MONTHLY INCOME (SEE INSTRUCTIONS)

(If you are paid EVERY 2 WEEKS (BI-WEEKLY) take the gross \$ amount times (X) 24 and divide the total by 12; if you are paid TWICE A MONTH take the gross \$ amount times (X) 24 and divide the total by 12.)

Print first and last name of all adults and children not listed above	Box if Income	Gross Earnings from Work (Before Deductions): ALL JOBS	Welfare Benefits, Child Support/Alimony Payments	Pay from Pension, Retirement / Social Security	Any Other Monthly Income
LIST ALL	<input type="checkbox"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>
HOUSEHOLD	<input type="checkbox"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>
MEMBERS NOT	<input type="checkbox"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>
LISTED ABOVE	<input type="checkbox"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>
	<input type="checkbox"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>	\$ <input type="text"/> . <input type="text"/>

I certify that all of the information provided is true and correct and that all income is reported. I understand that this information is given in connection with the receipt of federal funds, that school officials may verify the information on the application, and that deliberate misrepresentation of the information may subject me to prosecution under applicable state and federal laws.

5 **Signature of adult household member completing this form.**

Today's Date

Adult Household Member Social Security # --

If you do not have a Social Security Number check this box (Please refer to the Privacy Act of the back of this form)

Printed Name of adult household member completing this form

Address City CA

Zip Home Phone Daytime Phone Email Address

California Education Code Section 49557(a): Applications for free and reduced-price meals may be submitted at any time during a school day. Children participating in the National School Lunch Program will not be overtly identified by the use of special tokens, special tickets, special serving lines, separate entrances, separate dining areas or by any other means. This Institution is an equal opportunity provider.