

# Seminar Application Process



Recommendations for  
elementary, middle and high  
school

# Elementary School Application Process

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- ❑ Try a two year trial of open houses to be held in each elementary Seminar classroom where there are openings.
- ❑ The parents and students would have a chance to see the class in action and to get the flavor of that particular program and school site.
- ❑ The teachers would get an opportunity to see the visiting students within the context of the classroom and take a few notes to add to the paper application submitted.

# Elementary Seminar Application Process

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- ❑ Schools would determine the open house dates and the organization of the visitation that would best suit their program.
- ❑ Any parents and students not able to attend the open house dates would be provided appointment times for visitations.
- ❑ No formal interview would be conducted.
- ❑ The written description of the child would remain part of the application.

# Middle School Application Process

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- ❑ It is recommended that middle schools provide an on-site writing experience.
- ❑ The prompts used would be the same as the prompts now used, giving students a chance to tell about themselves.
- ❑ Students would have the option of handwriting the prompts or using a computer.

# Middle School Application Process

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- ❑ It must be stressed that the writing experience should be looked at as additional information about the student and not as a writing exercise to be graded for writing skill level.
- ❑ There will be no minimum amount of writing required, but a maximum will be imposed.

# High School Application Process

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- ❑ It has been recommended that an interview be added to the application process.
- ❑ A panel of only 1 or 2 people will be used so as not to make the child feel uncomfortable.
- ❑ At the high school level there is a need to get to know the student as a person rather than having responses to prompts.
- ❑ Questions will be uniform from student to student.

# High School Application Process

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- ❑ Schools will organize the interview process according to logistical needs at that site.
- ❑ The essays/prompts will be omitted.

# Other Suggestions

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- ❑ On each of the application forms add a section that asks if the child has any vision, hearing or other needs. Also whether they have an IEP, 504 Plan or need for educational accommodations.
- ❑ It must be kept in mind by all schools going through the process that the class should be varied and enriched through a mix of students with different backgrounds and ethnicities as well as levels of need.