

Title: Requests to Investigate Computer Misuse

Effective Date: July 1, 2002

Last Updated: April 24, 2008

Practice: All Requests to investigate the misuse of computers by staff must come to the Information Technology Department via Human Resources. Managers are to contact the appropriate HR Director:

Donis Armenta - Director Classified Personnel

Tim Asfazadour - Director Certificated Personnel

HR Directors are to send requests to investigate directly to Mike Casey, Executive Director IT. In Absence of Mike, requests are to be directed to Grant Gutstadt, Security Administrator.