

1.00 POSITION CLASSES COMPENSATED ON THE SUMMER SCHOOL AND INTERSESSION TEACHERS' SALARY PLANS

The above rates apply to contract teachers of the San Diego Unified School District serving in the regular or full-time special education summer school and intersession programs of the district. These rates also apply to unit members in nonclassroom assignments such as Counselors, curriculum writers, Library Media Teachers, School nurses, School Psychologists, Psychometrists, and all other classes which are compensated on the contract SDEA Bargaining Unit Salary Plans.

2.00 LENGTH OF WORKWEEK

The number of hours of service required for regular and special education summer school and intersession assignments will be as specified by state law and:

2.01 Unit members in assignments where the length of the instructional day for regular and special education summer school and intersession programs is not greater than four (4) hours will be compensated on Schedule A in Appendix E: Regular Summer School and Intersession Assignments.

2.011 Schedule A in Appendix E is based upon a weekly rate. Unit members assigned to this schedule earn the same amount during a week containing a holiday as they would earn during a week with five (5) workdays.

2.012 The hourly equivalent rate of Schedule A in Appendix E will be one-twenty-fifth (1/25) of the weekly rate.

2.013 Classroom teachers delivering up to four (4) hours of instruction will be paid for five (5) hours.

2.014 Schedule A in Appendix E applies to both elementary and secondary sites where the length of the instructional day is four (4) hours or less.

2.015 Sick leave will be accrued at the rate of four (4) hours for every fifty (50) hours in paid status during a summer school or intersession assignment under this paragraph. Absence for a full day will be charged at a rate of five (5) hours per day.

2.016 Unit members delivering up to four (4) hours of instruction shall not be required to attend staff development.

2.02 Unit members in assignments where the length of the instructional day for regular and special education summer school and intersession programs is greater than four (4) hours will be compensated on Schedule B in Appendix E: Full-Day Summer School and Intersession Assignments.

2.021 Schedule B in Appendix E is based upon a daily rate. Unit members assigned to this schedule are paid only for scheduled workdays.

2.022 The hourly equivalent rate of Schedule B in Appendix E will be one-fortieth (1/40) of the weekly rate.

- 2.023 Regular on site hours will be six (6) hours and thirty-five (35) minutes. A duty free lunch will be provided. The instructional day will not exceed five (5) hours.
- 2.024 Each week may include a maximum of four (4) hours mandatory staff development. Any staff development beyond the four (4) hours will be voluntary.
- 2.025 The regular day as defined in Article 8 will be honored. Any exceptions are explicitly stated herein.
- 2.026 Sick leave will be accrued at the rate of four (4) hours for every two (2) weeks of summer school or intersession assignment under this paragraph. Absence for a full day will be charged at the rate of eight (8) hours per day.
- 2.027 Unit members in secondary school assignments who work less than the full five (5) hour instructional day assignment at their site/program will be paid as follows:
- Two (2) hours of instruction will be paid for three (3) hours
  - Three (3) hours of instruction will be paid for four (4) hours
  - Four (4) hours of instruction will be paid for five and one-half (5 ½) hours
- 2.03 Special education staff required to support the summer school program may work at more than one site and may be assigned to a workday or workweek that varies from the standard assignment of a single site. These staff will be assigned a weekly wage based upon Salary Schedule A in Appendix E and pro-rated to the actual hours that the unit member is assigned.
- 2.04 Unit members assigned to the infant program that work beyond their basic contract workyear will be paid according to the Salary Rules and Schedules for Appendix A, paragraph 7.03-Extended Work Year Service to fulfill the state mandated instructional days for the infant program.

### 3.00 PLACEMENT ON THE SUMMER SCHOOL AND INTERSESSION TEACHERS' SALARY PLAN

- 3.01 Unit members, except Visiting Teachers, will be placed on the step and column determined in Appendix A, exclusive of any special compensation. A unit member in a summer school assignment who has just completed a temporary contract shall be included under this section.
- 3.02 Noncontract certificated employees hired to serve only in summer school and intersession assignments included in Section 1.00 will be compensated at the rate for the SDEA Bargaining Unit Salary Plan 0199 Step 01, Column 010. This excludes employees working as day-to-day visiting teachers in summer school and intersession.
- 3.03 Assignments not included in Section 1.00 will be compensated in accordance with salary rules established in other certificated employee salary schedules as determined appropriate by the Human Resources Director.

4.00 The rates for Appendix E, Schedule A and Schedule B shall be based upon the pro-rata equivalent of Appendix A rates.

5.00 UNDERPAYMENTS OR OVERPAYMENTS

Each unit member is encouraged to review the annual salary placement and to examine all pay warrants carefully. If an incorrect salary placement has been made or an individual pay warrant is in error this information must be brought to the attention of the District immediately. Overpayments and underpayments are not subject to the accumulation of earned interest. If an incorrect salary placement or warrant results in an underpayment the district will issue a supplementary warrant for the amount due as soon as possible. Board of Education By-Laws limit the time period for submitting claims due to underpayment of wages to one year from the date the underpayment began. If the incorrect placement or warrant results in an overpayment the district is required to recover the full amount overpaid. The recovery schedule will include consideration to both the district and the unit member.