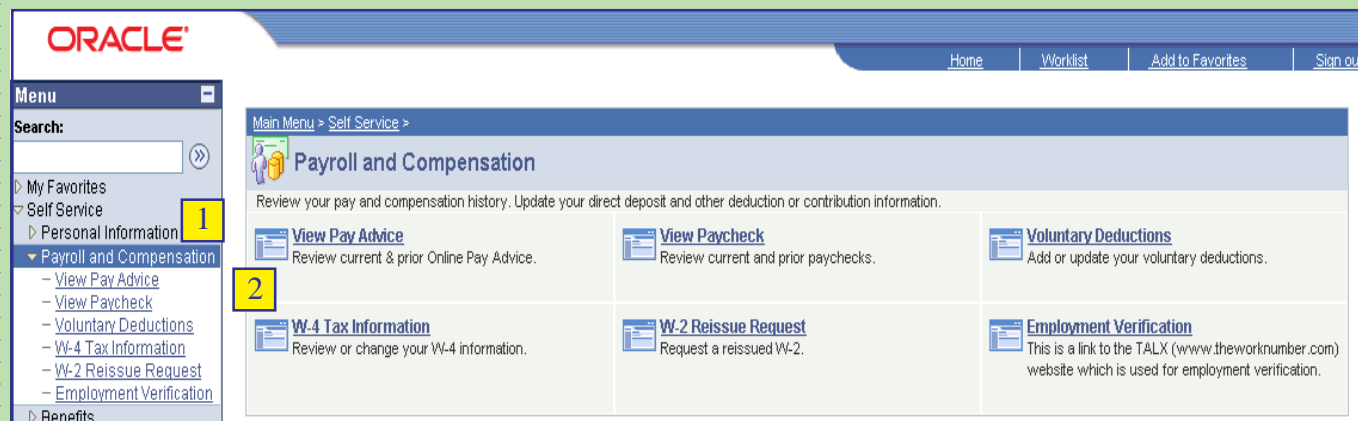


Navigating to and Using the Payroll and Compensation Home Page

Employees can use the **Payroll and Compensation Home** page to review their pay and compensation history, print a pay advice, update direct deposit and other deduction or contribution information, review or change W-4 information, or request a reissued W-2 in PeopleSoft.



1. Navigate to: *Self Service > Payroll and Compensation*
2. Employees can access each area individually by clicking on the appropriate link or icon.

OR

Employees can navigate to each area using the PeopleSoft menu.

NOTE: For information on what to do once you have navigated to a specific area, refer to the appropriate job aid.

<http://www.sandi.net/peoplesoft/readandlearn/jobaids/index.asp>