

eRecruit Applicant Statuses

Note: Applicants have a separate status for each requisition they applied for.

Status	Description
020-Applied	The applicant has applied for this job.
040-Final	<i>Applies to Post & Bid only.</i> The applicant's qualifications for this job have been screened by HR.
050-Route	<i>Applies to Post & Bid only.</i> The applicant has been routed to an Administrator for consideration for this job.
070-Offer	<p>The applicant has been offered this job. An offer letter is faxed to the applicant's current location.</p> <p><i>For Summer School and Intersession:</i> The applicant must fill out the faxed offer letter and return it to the Sr. Personnel Clerk.</p> <p><i>For Post & Bid:</i> The Administrator makes the job offer verbally. HR later faxes a confirmation of the Administrator's offer to the applicant. No reply is required.</p>
078-Hire Decided	<i>Applies to Post & Bid only.</i> The Administrator has offered the job to the applicant and the applicant has accepted.
080-Ready to Hire	<p><i>For Post & Bid:</i> HR has verified the Administrator's selection of the applicant and faxed the offer confirmation letter to the applicant.</p> <p><i>For Summer School and Intersession:</i> The applicant must indicate his or her acceptance on the offer letter and return it to the Sr. Personnel Clerk. Upon HR's receipt of the applicant's acceptance of offer, applicant status changes to 080-Ready to Hire.</p>
090-Hired	<p>The applicant has been hired on PeopleSoft for the position.</p> <p><i>For Post & Bid:</i> The Administrator must submit a PAR before the applicant can be hired.</p> <p><i>For Summer School and Intersession:</i> No PAR is required.</p>
110-Hold	The applicant has accepted an offer for another job.
110-Reject	The applicant has been hired for another job. Or, another applicant has been hired for this job.
120-Withdrawn	The applicant has asked to be withdrawn from consideration for this job.