

SAN DIEGO CITY SCHOOLS

Traditional Site Administered

Name: _____
 EMPL ID # _____
 Job Title: _____
 Location Name/Loc # _____
 Work Telephone: _____

2009- 2010 School Year Calendar
 Psychologist Traditional Schedule

X = Contract Days
H = Mandated or Declared
P = Prep Days

INSTRUCTIONS: Indicate full workday = " X ". The total number of service days for 2009-2010 is 191 for full-time assignments.

	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	TOTALS						
JULY			1	2	H/3	6	7	8	9	10	13	14	15	16	17	20	21	22	23	24	27	28	29	30	31	Jul						
AUGUST	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	31					Aug						
SEPTEMBER		1	P/2	P/3	P/4	H/7	8	9	10	11	14	15	16	17	18	21	22	23	24	25	28	29	30			Sep						
OCTOBER				1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	Oct						
NOVEMBER	2	3	4	5	6	9	10	H/11	12	13	16	17	18	19	20	Thanksgiving Break					23	24	25	H/26	H/27	30		Nov				
DECEMBER		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	22	23	H/24	H/25	Winter Break					28	29	30	H/31	Dec		
JANUARY					H/1	Winter Break					4	5	6	7	8	11	12	13	14	15	H/18	19	20	21	22	25	26	27	28	29	Jan	
FEBRUARY	1	2	3	4	5	8	9	10	11	H/12	H/15	16	17	18	19	22	23	24	25	26	Spring Break									Feb		
MARCH	1	2	3	4	5	8	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31			Mar						
APRIL				1	2	Spring Break					5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29	30	Apr	
MAY	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	H/31					May						
JUNE		1	2	3	4	7	8	9	10	11	14	15	16	17	18	21	P/22	23	24	25	28	29	30			Jun						
																										Total						

 (Employee Signature) (Date)

Calendar MUST be submitted prior to salary being paid.

 (Principal/Department Head Signature) (Date)

I have discussed this work schedule with the employee and am approving it in order to meet instructional/program requirements.

PAYROLL USE ONLY
Input Date:
Input By:
Paygroup: