


FRONT:

	C3	Certificated Extended Day Pay Authorization
Empl ID: <input style="width: 40px; height: 15px; border: 1px solid black;" type="text"/>	Name (Last, First): _____	Location No.: <input style="width: 40px; height: 15px; border: 1px solid black;" type="text"/>
Extended Day Pay FROM DATE <input style="width: 40px; height: 15px; border: 1px solid black;" type="text"/> / <input style="width: 40px; height: 15px; border: 1px solid black;" type="text"/> / <input style="width: 40px; height: 15px; border: 1px solid black;" type="text"/>	Account Code <input style="width: 100%; height: 15px; border: 1px solid black;" type="text"/>	
TO DATE <input style="width: 40px; height: 15px; border: 1px solid black;" type="text"/> / <input style="width: 40px; height: 15px; border: 1px solid black;" type="text"/> / <input style="width: 40px; height: 15px; border: 1px solid black;" type="text"/>	Describe Extended Day Assignment: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	
# of Units <input style="width: 40px; height: 15px; border: 1px solid black;" type="text"/>	TIMEKEEPER: See time reporting instructions on back of card.	
_____ EMPLOYEE SIGNATURE	_____ AUTHORIZED SIGNATURE <small>I CERTIFY THIS WAS APPROVED IN ADVANCE IN ACCORDANCE WITH PROCEDURE 7232 - 7233 AND IS AN ACCURATE STATEMENT OF SERVICES RENDERED BY THIS EMPLOYEE</small>	

BACK:

REGULAR CONTRACT TEACHERS EXTENDED DAY PAY AUTHORIZATION:
This payment authorization card shall be used for above employees of the San Diego Unified School District who have performed extended day assignments as designated in section 7.02 of the Teachers' Salary Schedule and approved in advance by the assistant superintendent. Report the number of units with the EXP time reporting code into Time & Labor using the "To Date."

EXP	Extended Day Pay
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