



ADMINISTRATIVE PROCEDURE

SAN DIEGO UNIFIED SCHOOL DISTRICT

NO: 4180

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CATEGORY: **Instruction, Curriculum Design**

EFFECTIVE: 9-03-74

SUBJECT: **Violations of Athletics Rules**

REVISED 11-08-2002

A. PURPOSE AND SCOPE

1. To outline procedures for handling alleged violations of athletics regulations by a member school or individual within the school's league or in the other city league. (Examples: Actions in opposition to Constitution of City Conference; out-of-season sports violations; and protests of games, meets, or matches.)
2. **Related Procedure:**
Administratively oriented athletics problems 4181

B. LEGAL AND POLICY BASIS

1. **Reference:** Board policy: F-2000, F-2350.

C. GENERAL

1. **Originating Office.** Suggestions or questions concerning this procedure should be directed to the Athletics/Physical Education Office, Institute for Learning.
2. Any accusation against a school or individual (i.e., coach or player) in City Conference shall be submitted in writing. (See E.1 and E.2., Attachment.)
 - a. Alleged out-of-season violations shall be submitted on a form provided by the California Interscholastic Federation-San Diego (CIF-SD) office.
 - b. Constitution or game, meet, or match protests shall be submitted to the Physical Education and Interscholastic Athletics Program Manager, Institute for Learning.
3. Physical Education and Interscholastic Athletics Program Manager shall confer with the Assistant Deputy Chancellor whose responsibility shall be to determine investigative action to be taken.
4. If warranted, the Assistant Deputy Chancellor will request a meeting of League Rules and Regulations Violations Committee, to be chaired by the Physical Education and Interscholastic Athletics Program Manager. Committee shall consist of regular administrative body of league involved, usually vice principal and athletic director of each member school; school charged, or individual and his/her school, also shall be invited. Recommendation of the committee shall be referred to the Assistant Deputy Chancellor.

5. If charge is against a school or individual in another city league, makeup of the special committee will be three vice principals and three athletic directors (one from each league) as well as the individual or school charged. Committee members will be named by the Physical Education and Interscholastic Program Manager, who will chair the committee.
6. If charge is against an individual or a school in a league other than City Conference, complaint should be submitted directly to the CIF-SD commissioner.
7. If charge is upheld by special league (or combined league) committee, the committee shall recommend one or more of the following penalties, as stated in the CIF-SD Constitution, to Athletics Council:
 - a. **Letter of reprimand** to coach, athlete, team, or school shall be sent by league of which the charged person or school is a member.
 - b. **Probation** for one year from date of violation assessed against team, school, athlete, or coach.
 - c. **Declaration of ineligibility for CIF play-off competition** for athlete, team, school, or coach.
 - d. **Declaration of ineligibility for all sports** against any CIF school for a twelve-month period from date of violation.
 - e. **Other applicable penalties** as determined by the committee.
8. Athletics Council shall review committee's recommendation and if it is supported, the Physical Education and Interscholastic Athletics Program Manager will forward announcement of the penalty to principal of school involved for appropriate action.
9. If penalty assessed is thought to be unfair to the individual or the school, it may be appealed to the Commissioner of CIF-SD.

D. IMPLEMENTATION (Section C)

E. FORMS AND AUXILIARY REFERENCES

1. Out-of-Season Sports Violations, available from the CIF-SD

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2. Flow Charts and Actions, Attachment
3. Constitution of the City Conference, CIF-San Diego Section
4. Constitution, Bylaws and Rulings of CIF-SD

F. REPORTS AND RECORDS (Section C.2.)

G. APPROVED BY



Chief of Staff, Terrance L. Smith
For the Superintendent of Public Education