



# ADMINISTRATIVE PROCEDURE

SAN DIEGO UNIFIED SCHOOL DISTRICT

NO: 4270

PAGE: 1 OF 2

CATEGORY: **Instruction, Special Programs**

EFFECTIVE: **3-9-72**

SUBJECT: **Exemption From Physical Education  
(Travel Hardship to Attend ROP Class)**

REVISED: **8-08-2001**

## A. PURPOSE AND SCOPE

1. To define administrative procedures governing exemption of students from physical education if attendance in a Regional Occupational Program (ROP) class results in hardship because of travel time.
2. **Related Procedure:**  
Graduation from senior high schools ..... 4770

## B. LEGAL AND POLICY BASIS:

1. **Reference:** Board policy; F-2200, F-2350; Education Code Section 52316.

## C. GENERAL

1. **Originating Office.** Suggestions or questions concerning this procedure should be directed to the School-to-Career Department, Institute for Learning.
2. Exemptions from physical education shall be granted *only* in *hardship* cases *and if all* of the following conditions are met:
  - a. Student is currently attending classes, including physical education, in grade 10, 11, or 12 for a minimum day of 240 minutes or more.
  - b. Student is prevented from attending an ROP class at a location other than school of residence because travel time constitutes a *hardship*.
  - c. Student's minimum day exclusive of physical education is not reduced to less than 180 minutes.
  - d. Student meets state and district graduation requirements, and is enrolled for as much of the regular school day as possible, even though participating in ROP.
  - e. ROP constitutes only one part of student's total school experience.

SUBJECT: **Exemption from Physical Education  
(Travel Hardship to Attend ROP Class)**

NO: **4270**

PAGE: **2 OF 2**

EFFECTIVE: **3-9-72**

REVISED: **8-08-2001**

---

**D. IMPLEMENTATION**

1. **Principal or Designee**
  - a. Verifies student's eligibility for exemption under criteria outlined in C.2.
  - b. Prepares and forwards report (E.1.) to ROP Operations Coordinator.
2. **ROP Operations Coordinator** compiles a composite list of exempt students; forwards list to Director of Regional Occupational Programs, San Diego County Department of Education.

**E. FORMS AND AUXILIARY REFERENCES**

1. Exemption from Physical Education to attend a Regional Occupational Program, form available from the School-to-Career Department

**F. REPORTS AND RECORDS**

**G. APPROVED BY**



\_\_\_\_\_  
Chief of Staff, Terrance L. Smith  
For the Superintendent of Public Education