

DISTRICT AND SCHOOL LEVEL COUNCILS/COMMITTEES

School Site Council (SSC)

Required by State

Programs/Schools Served:

Schools having School Improvement Program, School-Based Coordinated Program, and/or School-Based Pupil Motivation and Maintenance Program. (May be designated to simultaneously serve State Compensatory Education and Bilingual Education programs.)

Membership:

Elementary: Half parents and community members (nondistrict employees); half school personnel (teachers in majority).
 Secondary: Half students and, in equal numbers, parents and other community members (nondistrict employees); half school personnel (teachers in majority).

Selection Process:

Peer selection (teachers by teachers, other school personnel by other school personnel, students by students, and parents and community members by parents of students attending the school).

Responsibilities:

Considers participation in the School-Based Coordinated Program and/or the continuation of the School-Based Coordinated Program; develops and recommends a school site plan; and annually reviews the school plan, establishes a new budget and, if necessary, makes other modifications in the plan to reflect changing needs and priorities.

Meetings:

Shall meet frequently enough to effectively fulfill its legal responsibilities. It is recommended that a minimum of eight (8) meetings be scheduled.

School Advisory Committee (SAC)

Required by State

Programs/Schools served:

Schools having State Compensatory Education. **Optional:** This program may be served instead by an SSC (see page 2 and above) if one exists and if SAC designates this option for a period of up to two years. If this option is selected by the SAC, then the SAC must be formed at the end of the designated period of time to reconsider delegation of its responsibilities to the SSC.

Membership:

Parents of project participants in the majority; remainder to include teachers and other school staff members, students (in secondary schools), community members, and parents whose children are *not* project participants.

Selection Process:

Peer selection (see SSC selection process) with half of membership selected each year (except for parent members); parents of project participants elect parent members.

Responsibilities:

Advises in planning, implementing, and evaluating State Compensatory Education Program.

School Advisory Committee (SAC)

Required by District

Programs/Schools served:

ESEA, Title I. This program shall be served by an SSC (see page 11) if one exists.

Membership:

Parents and teachers of project participants, other school staff members, students (in secondary schools), community members, and parents whose children are not project participants.

Selection Process:

Peer selection (see SSC selection process) with half of membership selected each year.

Responsibilities:

Provides for meaningful consultation of parents of participating children in planning, designing, implementing, and evaluating the ESEA Compensatory Education Program.

Bilingual Advisory Committee (BAC)

Required by State

Programs/Schools served:

Schools with 21 or more limited English-proficient students. The existing SSC or SAC may be delegated the responsibilities required of BAC; however, a BAC must be formed and vote to delegate responsibility to these committees. This delegation of responsibilities is valid for two years.

Membership:

Parents/guardians of limited English-proficient students, at least in same percentage as percentage of such students in total school. Other members can be parents and/or staff; all must be selected by parents of limited English-proficient students.

Selection Process:

Parents of limited English-proficient students elect members.

Responsibilities:

Advises the principal and staff on the school plan for services to limited English-proficient students; assists in the school's needs assessment; assists with the language census (language proficiency assessment); and assists in finding ways to make parents aware of the importance of regular school attendance. Training, planned in full consultation with the BAC members, must be provided to the members in order for them to carry out the committee functions. EIA-LEP funds

may be used to cover the costs of translation, childcare, and other reasonable expenses.

Child Development Program Governance Team

Required by State

Programs/Schools served:

Schools with state preschool programs.

Membership:

At least 51 percent parents of children currently enrolled in program; remainder should include teachers, aides, support personnel and administrators, service agency representatives, and community members.

Selection Process:

No special requirements; preferable that a parent be chairperson.

Responsibilities:

Advises in planning, developing, operating, and evaluating program.
Meets three times a year.

**District Advisory Council (DAC) for
Compensatory Education Programs**

Required by State and District

Programs/Schools served:

State Compensatory Education, ESEA Title I

Membership:

One representative from each project school SAC or SSC; parents shall constitute a majority of members representing Compensatory Education Program schools (with community and/or non-administrative staff members constituting the remainder).

Selection Process:

Representatives of Compensatory Education Program schools elected by school council/committee members who are parents of project participants (community and/or staff members are acceptable).

Responsibilities:

Provides for meaningful consultation of parents of participating children in planning, designing, implementing and evaluating the Compensatory Education Program. Makes recommendations to Board of Education.

District Migrant Education Program Parent Advisory Committee

Required by State

Programs/School Served:

Migrant Education supplementary instructional programs/activities.

Membership:

Members shall be knowledgeable of the needs of migrant children; 2/3 of committee members shall be parents of migrant children; and 1/3 non-parents.

Selection Process:

Members (parents and non-parents) shall be elected at a general meeting by parents of migrant children enrolled in the Migrant Education Program.

Responsibilities:

Actively participates in assisting the district program staff in planning, implementing, and evaluating the district Migrant Education Program.

District Bilingual Advisory Committee

Required by State

Programs/Schools served:

Programs for limited English-proficient students.

Membership:

Parents/guardians of limited English-proficient students must constitute majority of the committee; parents/guardians may not be district employees.

Selection Process:

A representative is selected by the school-level Bilingual Advisory Committee from each school required to have a bilingual advisory committee.

Responsibilities:

Advises district board regarding development of district Master Plan for Bilingual Education, needs assessments, district program goals and objectives, compliance with teacher and teacher aide requirements, and annual language census.

Child Development Programs/State Preschool Governance Team

Required by District

Programs/Schools served:

State Preschool Programs/Child Development Centers

Membership:

One-third parents of children currently enrolled in program; one-third teachers; and one-third aides, support personnel and administrators, community service agency representatives, and community members.

Selection Process:

Parents and teachers selected by election; preferable that a parent be chairperson.

Responsibilities:

Advises on planning, developing, operating, and evaluating program.

Community Advisory Committee (CAC) for Special Education

Required by State

Programs/Schools served:

Special Education Program.

Membership:

Parents and teachers of both special and regular education students, students with disabilities, adults with disabilities, community agency representatives, and persons concerned with the needs of individuals with exceptional needs; parents of Special Education students in majority.

Selection Process:

After peer selection, requires Board of Education approval.

Responsibilities:

Advises in development of district local plan for special education, assists in parent education, encourages community involvement supporting activities on behalf of students in special education programs, and assists in parent awareness of importance of regular school attendance.

District Advisory Committee for Gifted and Talented Education

Required by State

Programs/Schools served:

Gifted and Talented Education (GATE) program.

Membership:

Parents, community representatives, and department staff.

Selection Process:

Parent volunteers, principal selection, and/or GATE supervisory recommendation.

Responsibilities:

Advises on program planning and content, budget development, identification of students, and evaluation of programs.