



ADMINISTRATIVE PROCEDURE

SAN DIEGO UNIFIED SCHOOL DISTRICT

NO: 9225

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CATEGORY: **Community Relations**

EFFECTIVE: **7-1-62**

SUBJECT: **Recreation Agreement Between the
City of San Diego and the District**

REVISED: **1-20-04**

A. PURPOSE AND SCOPE

1. To set forth agreement between the City of San Diego and San Diego Unified School District for use of school facilities for recreational activities conducted by the City Park and Recreation Department.

B. LEGAL AND POLICY BASIS

1. **Reference:** Board Policy E-2350.
2. Memorandum of Understanding (MOU) Between City of San Diego and San Diego Unified School District for Development and Maintenance of Joint Use Facilities. Approved by City Council on October 7, 2002, and Board of Education on October 8, 2002.

C. GENERAL

1. **Originating Office.** Questions concerning this procedure should be directed to the Acquisitions and Asset Management Department, Facilities Management Division, Office of School Site Support.
2. **Provision of School Facilities for Recreation.** Schools are focal points in the community and should be used as many hours of the day as possible.
3. **Responsibilities**
 - a. **Park and Recreation Department:** Determine suitability of site for joint use; plan, organize, execute, and evaluate community recreation programs/activities for each site.
 - b. **School district:** Enhance schools' recreational areas and ensure schools' educational programs are not compromised.
4. **Joint Use Objectives**
 - a. **The city** and district wish to facilitate and maximize the shared use of public facilities and resources to meet the recreational and physical education needs of the communities both agencies serve.

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- b. **The parties** intend to accomplish these objectives through a high degree of collaboration and consistent with an equitable cost sharing methodology as outlined in the MOU.

D. IMPLEMENTATION

1. **Initiator of request** contacts the Acquisition and Asset Management Department in which the request will be reviewed with appropriate City of San Diego Park and Recreation staff and district staff.

E. FORMS AND AUXILIARY REFERENCE

F. REPORTS AND RECORDS

G. APPROVED BY

Kerry B. Flanagan

Deputy Chief of Staff, Kerry B. Flanagan
For the Superintendent of Public Education