

ADMINISTRATIVE PROCEDURE

SAN DIEGO UNIFIED SCHOOL DISTRICT

NO: 9229

PAGE: 1 OF 3

CATEGORY: **Community Relations**

EFFECTIVE: **8-01-73**

SUBJECT: **Use of Turf Fields at Senior High Schools**

REVISED: **10-18-99**

A. PURPOSE AND SCOPE

1. To outline administrative procedures governing use and maintenance of turf field areas at senior high schools, *excluding those fields that have been leased to the City of San Diego.*
2. **Related Procedure:**
The recreation agreement between the City of San Diego
and the district 9225

B. LEGAL AND POLICY BASIS

1. **Reference:** Board policy: E-2300, E-2350, G-3000, G-4500, K-4000, K-4010, K-4040; Recreation agreement with the City of San Diego.
2. **Under the Civic Center Act**, organizations, clubs, and associations formed for recreational, educational, political, economic, artistic or moral purposes are permitted by state law and district policy to use school buildings and grounds. "Civic Center use" must be subordinate to and not interfere with the instructional program or other public school purposes. Such use may be on either a free or a rental-charge basis.
3. Releasing or "walking" animals on private or public property for purposes of relieving themselves is prohibited (Municipal Code 44.0304.1).

C. GENERAL

1. **Originating Office.** Suggestions or questions concerning this procedure should be directed to the Landscape Operations Program; Maintenance, Operations, Warehousing, and Distribution Department; Business Services Administration; Business Services Division; Administrative/Operational Support.
2. **Users of Turf Fields**
 - a. **School instructional athletic programs.** School instructional, cocurricular and extracurricular programs have first priority in scheduling use of turf fields. This priority extends to school use and essential maintenance outside the school day, including weekends.
 - b. **Civic Center Use.** The City Park and Recreation Department is the primary nondistrict user. Such use is governed by the Recreation Agreement with the City of San Diego and district policies and procedures. Under sponsorship of the city, which assumes responsibility and liability for damage of school district

property, turf fields are used for organized practice and games by baseball groups (i.e., Colt and Little Leagues), softball, football, soccer, etc. Fields also are used for unscheduled neighborhood pickup games.

3. **Turf Maintenance.** Physical education (P.E.) departments and landscape personnel may plan the isolation of portions of fields for periodic heavy maintenance during the year, especially in the summer for football fields. To maintain turf fields in usable condition, the following regulations shall apply:
 - a. **School program users**
 - (1) Fields are reserved for exclusive use of schools Monday through Friday, including evenings.
 - (2) Where there are sprinkler system controllers, watering is done at night. Since no Sunday contracts are issued, fields are thoroughly watered Saturday nights.
 - (3) Fields are *not* to be used after substantial rains to avoid severe damage to grass. The site principal and landscape services supervisor are responsible for this control.
 - (4) On days when fields are fertilized and watered-in, there will be at least one day of non-use.
 - (5) It is the P.E. instructor's responsibility to:
 - (a) Control classes on mowing day for student safety.
 - (b) Keep P.E. equipment away from sprinkler heads.
 - (c) Adapt football practice to avoid heavily worn areas.
 - (d) Schedule practice for softball, soccer, and marching units on decomposed granite (DG) areas as much as possible.
 - b. **Nondistrict users (recreation contracts)**
 - (1) No contracts will be authorized for Sunday use of any turf field. (**Exception:** A principal's written request for a particular event, made to the Maintenance, Operations, Warehousing, and Distribution Department.) Fields will be posted with these conditions.

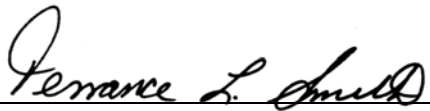
- (2) Contracts for baseball and softball *practices* shall be permitted *only* on DG areas; Saturday *games* may be permitted on turf fields.
- (3) Pop Warner football may request contracts for *Saturday games*; they shall not have daily *practice* on turf fields.
- (4) Base anchors or pitching rubbers shall *not* be installed on school ball diamonds without express permission of local school authorities and approval as to location and type.
- (5) Nondistrict users must assume responsibility for spectators and participants to protect banks and other landscaped areas and for cleaning up litter.

D. IMPLEMENTATION (See Section C.)

E. FORMS AND AUXILIARY REFERENCES

F. REPORTS AND RECORDS

G. APPROVED BY



Chief of Staff, Terrance L. Smith
For the Superintendent of Public Education