



San Diego Unified School District

MAINTENANCE & OPERATIONS CENTER
4860 Ruffner Street, Annex Room 9, San Diego, CA 92111-1522

(858) 573-5852
Fax: (858) 637-6207

To: Prospective Self-Certified Business Owners

If you would like to be included in San Diego Unified School District's database of Certified/Self-Certified Businesses, please complete the attached Business Self-Certification Form in its entirety. In addition to completing this form, we ask that you provide a copy of any official certifications that you may have from other agencies, such as the following:

- 1 – Small Business Enterprise Certification (*SBE*) through the State of California; Department of General Services.
- 2 – Disabled Veteran Business Enterprise Certification (*DVBE*) through the State of California; Department of General Services.
- 3 – Disadvantaged Business Enterprise Certification (*DBE*) through the California Unified Certification Program.
- 4 – Women Business Enterprise Certification (*WBE*) through any State, City, County or Local Agencies Certification/Self Certification Programs.

If you have any questions relative to the attached Business Self-Certification Form, please contact Michelle R. Mumford at (858) 573-5852.



San Diego Unified School District

MAINTENANCE & OPERATIONS CENTER
4860 Ruffner Street, Annex Room 9, San Diego, CA 92111-1522

(858) 573-5852
Fax: (858) 637-6207

BUSINESS SELF-CERTIFICATION FORM

SECTION I

Company Name: _____

Contact Person: _____ Title: _____

Address: _____

Phone: _____ Fax: _____ E-Mail: _____

Contractor License No.: _____ Classification: _____

Trade/Specialties/Scope of Work:

Year Business Started: _____ Number of Employees: _____

Job Size Capacity: _____
Small (\$1 to \$1Mil.) Medium (\$1Mil to \$4 Mil.) Large (\$4Mil & up)

SECTION II

Please check all that apply: (Completion Required to Facilitate Certification)

1. Business Size:

- Large Business
 Small Business (**Independently owned and operated, not dominant in your field of operation, less than one hundred (100) employees, and gross sales less than \$10 million a year**)

2. Business Owner(s):

- Disabled Veteran (**A business whose daily operations are managed and controlled by one or more disabled veterans**)
 Male
 Woman-Owned (**51% owned by a woman who controls the day-to-day operations**)
 Small Disadvantaged Owned (**51% owned by one or more socially and economically disadvantaged individuals, whose management and daily business operations are controlled by one or more such individual**)

SECTION III

Signature: _____ Date: _____

Title: _____