

Absence Codes

ABSENCE/ATTENDANCE CODES:

- A - UNVERIFIED ABSENCE - RAW ABSENCE
- B - BUS FAILED TO PICK UP STUDENT - Absent WHOLE day
- \$ C - CONTRACT INDEPENDENT STUDY - Credit has been earned – 5 days or more (does not apply to Charter Schools)
- E - EXCUSED - Personal or family emergency, Polansky Center and 1st grade physical exclusion.
- \$ F - FIELD TRIP
- G - ON CIS, NO CREDIT - Credit not yet earned or Credit denied - no penalty to student
- I - ILL, Doctor or Dentist appointment, Immunization Exclusion, Injury, Lice
- J - JUVENILE HALL
- \$ K - SATURDAY SCHOOL - Full day absence made up at Saturday School.
- M - BEREAVEMENT - IMMEDIATE FAMILY - Parent, grandparent, sibling and other relatives living in the student's home: 1 day in California, 3 days out of California.
- \$ N - IN-SCHOOL SUSPENSION
- O - OTHER ABSENCES -To be used for special circumstances only. Contact to Pupil Accounting first.
- P - CONTRACT INDEPENDENT STUDY – Credit has been earned – 4 days or less (does not apply to Charter Schools.)
- R - RELIGIOUS HOLIDAYS (Rosh Hashana & Yom Kippur)
- S - SUSPENSION
- U - UNEXCUSED
- X - PENDING PLACEMENT
- Z - TRUANT - CONFIRMED BY PARENT

TARDY OR LEAVE EARLY CODES:

- \$ D - DETAINED IN OFFICE (Principal, VP, Nurse, Counselor)
- \$ L - LATE OR LEAVE EARLY (EXCUSED) - Late or leave early due to Dr. Appt., Dental, Bus Late
- \$ T - TARDY OR LEAVE EARLY (UNEXCUSED) 0 - 30 Minutes late or leave early, Unexcused
- \$ W - TARDY OR LEAVE EARLY (UNEXCUSED) In excess of 30 Minutes

\$ = not an absence; funded by state