



San Diego Unified School District

EUGENE BRUCKER EDUCATION CENTER
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Roxie Jackson
Executive Director of Special Education
Office of the Deputy Superintendent

MEMORANDUM

MEMO TO: Principals and Special Education staff members

FROM: Roxie Jackson

DATE: November 28, 2007

SUBJECT: PROFESSIONAL DEVELOPMENT BUDGET -FROZEN

Over the last few years, we have had the funds to provide substitute monies for special educators and para-educators to attend full day professional development sessions that are offered through our workshop catalogue. Sites have been supportive of this and encouraged staff members to attend which has enhanced skills and brought more instructional and behavioral supports to students.

As of today, November 28, 2007, we have frozen this budget due to financial constraints. Therefore, until further notice we will not be able to provide substitute funds from the Special Education Programs Office for any professional development or cadre sessions.

The professional development sessions that have been scheduled for the year will continue to be offered. We are hopeful that principals will find the offerings valuable, and make arrangements for their special education staff to attend.

We want to thank you all for your continued support of students through your support of professional development sessions. Thank you for your understanding during this time of budget constraints.

RJ:jv