

**SAN DIEGO CITY SCHOOLS**

**Date:** April 5, 2005

**To:** Principals, Division and Department Heads, Governance Team/School Site Council Chairs

**Subject:** BOARD RECOGNITION OF STUDENT ACHIEVEMENTS

**Department and/or Persons Concerned:** Principals, Division and Department Heads, Governance Team/School Site Council Chairs

**Due Date:** April 29, 2005

**Reference:** None

**Action Requested:** Submit student names for Board of Education recognition

**Brief Explanation:**

The Board of Education will recognize significant individual student and team achievements awarded during the 2004-05 school year at the May 24, 2005 Board meeting. This circular clarifies the student recognition process and solicits names of deserving students and teams for recognition.

We need your assistance to ensure that all deserving students are honored for their achievements. Please list all eligible students and awards on Attachment 1 and **return by April 29, 2005**.

**CRITERIA FOR INDIVIDUAL STUDENT AWARDS**

Awards for individual student achievement, at the minimum, **must be countywide or regional, and must be first place or sweepstakes**. No exceptions will be granted. Please include all eligible awards from the 2004-05 school year not recognized in January 2005.

**Examples of student achievement that should be honored:**

- Sweepstakes or first place winners at the International History Fair, Greater San Diego Science and Engineering Fair and other state/international fairs
- Freedoms Foundation participants
- Girls' and Boys' State participants
- Hugh O'Brien Youth Leadership Award recipients
- National Merit Scholarship and National Achievement Scholarship recipients
- Outstanding ROP students
- County Spelling Bee and Geography Bee winners
- Other county, regional, state, and/or national awards

*\*Note: Other scholarships should be recognized at the school level*

## CRITERIA FOR TEAM AWARDS

Awards for team recognition, at the minimum, **must be countywide or regional, and must be first place or sweepstakes.** No exceptions will be granted. Please include all eligible awards from the 2004-05 school year not recognized in January 2005.

### **Examples of team work that should be honored:**

- Science Olympiad
- Academic League
- Academic Decathlon
- Mock Trial
- CIF in a variety of sports

**IMPORTANT:** The presentations will be made on **May 24, 2005**, in the Eugene Brucker Education Center Auditorium. Certificates will be awarded as part of the presentation.

**The completed attachment must be returned by April 29, 2005.**

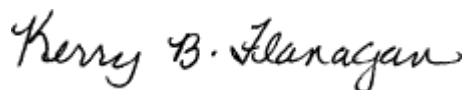
It is the school site's responsibility to inform students, parents, and teachers of the date and time of the board presentations and to forward any RSVPs to the Communications Department. A sample letter for parents will be sent to participating schools in early May.

**NEW THIS YEAR: A school representative, preferably the principal or principal's designee such as the vice principal, is encouraged to attend the ceremony to greet students and parents and to provide additional supervision.**

Questions regarding Board Recognition of Student Achievements should be directed to Lisa Jaycox in the Communications Department at (619) 725-5598 or [ejaycox@sandi.net](mailto:ejaycox@sandi.net).

Peri Lynn Turnbull  
Director  
Communications Department

APPROVED:



Kerry Flanagan  
Chief of Staff

PLT:lj

Attachments

Distribution: Lists A, D, E, F, and O