

**ADMINISTRATIVE CIRCULAR NO. 107**  
Office of the Superintendent

**SAN DIEGO CITY SCHOOLS**

**Date:** April 29, 2005

**To:** All Schools and District Offices with a Business Partnership

**Subject:** PARTNERSHIPS END-OF-YEAR SURVEY

**Department and/or Persons Concerned:** Principals, Partnership Site Liaisons, and District Program/Department Contacts

**Due Date:** Friday, May 27, 2005

**Reference:** None

**Action Requested:** **Required:** Complete Partnerships in Education End-of-Year Survey at [www.sandi.net/partners/evaluation](http://www.sandi.net/partners/evaluation) and electronically submit to the Community Relations Department by **Friday, May 27, 2005**.

**Brief Explanation:**

The Community Relations Department is pleased to announce that the Partnerships in Education End-of-Year Survey is available to schools and their partners online at [www.sandi.net/partners/evaluation](http://www.sandi.net/partners/evaluation) beginning May 2, 2005. Please complete the online form and electronically submit it to the Community Relations Department by **Friday, May 27, 2005**. **Schools need to complete only one survey for all of their partners.**

Business partners will be sent instructions on how to access and submit the online survey. You are highly encouraged to complete your surveys **together**. If this is not possible, please share your survey with your partner(s) and print a copy from your Web browser before it is electronically submitted to the Community Relations Department. Once submitted, the school or partner cannot retrieve the information.

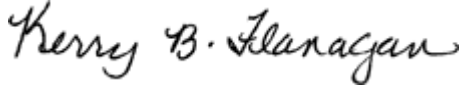
Beginning with the 2004-2005 school year, we will be asking our partners and school collaborators to complete an "End-of-Year Survey" *every two years*. This valuable information helps us to assess the effectiveness of your participation and to strengthen our support for students and parents. Your opinions will be compared with those from prior years and extend the longitudinal analyses of these results. **Your response to this user-friendly survey is critical to forming strategies to best support our collective work.** The data collected will be presented in our annual report that is widely used by schools and this department for recruitment and marketing purposes.

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If you have additional questions or concerns, please contact Janet D. Delaney at 619-725-5592,  
email: [jdelaney@sandi.net](mailto:jdelaney@sandi.net).

Janet D. Delaney  
Director  
Community Relations Department

APPROVED:



Kerry Flanagan  
Chief of Staff

JDD:kag

Distribution: Special List