

SAN DIEGO CITY SCHOOLS

**Date:** May 5, 2005

**To:** All School Principals, Division and Department Heads

**Subject:** RETURN OF ALL CELDT, FORM D TEST MATERIALS

**Department and/or Persons Concerned:** Principals, Vice Principals, testing coordinators, and school site personnel involved in testing

**Due Date:** Traditional Calendar Schools: June 10, 2005  
STYR Calendar Schools: July 8, 2005

**Reference:** None

**Action Requested:** Return all CELDT, Form D test materials and the completed attached Principal Certification Form to the Testing Unit.

**Brief Explanation:**

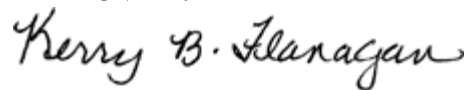
The California Department of Education (CDE) has directed all districts in California to retrieve any and all California English Language Development Test (CELDT), Form D test booklets and dispose of them in a secure manner. We are requesting that all of the materials listed below, along with the attached *Principal Certification Form*, be returned to the Testing Unit by June 10, 2005 (Traditional Calendar) OR July 8, 2005 (STYR Calendar). **NONE of these materials may be used for any assessment purposes after July 1, 2005.**

- Form D test booklets
- Examiner's manuals for Form D
- *Test Coordinator's Manual* for 2004-05
- Scoring Guides for Form D
- Unused answer documents

If you have any questions, please contact Denise Ormsbee at (619) 725-7059 or [dormsbee@mail.sandi.net](mailto:dormsbee@mail.sandi.net) or Bob Raines at (619) 725-7058 or [braines@sandi.net](mailto:braines@sandi.net).

Robert B. Raines  
Program Manager  
Testing

APPROVED:

A handwritten signature in cursive script that reads "Kerry B. Flanagan".

Kerry Flanagan  
Chief of Staff

Attachment

Distribution: Lists A, D, E, and F

