

SAN DIEGO CITY SCHOOLS

Date: May 19, 2005
To: All Monthly Certificated and Classified Employees
Subject: DISTRIBUTION OF PAY WARRANTS FOR JUNE 2005
**Department and/or
Persons Concerned:** All Monthly Certificated and Classified Employees
Reference: None

Brief Explanation:

PAY DATE: June pay warrants for **ALL** monthly certificated and classified employees will be payable on June 30, 2005.

SINGLE TRACK, YEAR-ROUND SCHOOLS, OPEN DEPARTMENTS, AND CHILD DEVELOPMENT CENTERS: Monthly certificated and classified employees--June pay warrants and payroll warrant information for employees on automatic payroll deposit will be distributed at the work sites in the regular manner on June 30, 2005. Special handling will not be available.

CLOSED SITES: Monthly certificated and classified employees -- All warrants for closed sites will be placed in the U.S. Mail on June 29, 2005.

Counter pick-up will not be available.

Scott Patterson
Chief Financial Officer
Financial Operations Division

APPROVED:



Mary Hopper
Chief Administrative Officer

MH:SHP:vb

Distribution: Special