

SITE OPERATIONS CIRCULAR NO. 1011

Board of Education Office

SAN DIEGO CITY SCHOOLS

Date: September 16, 2004

To: Principals, Divisions and Department Heads

Subject: BOARD PRESIDENT'S SCHOLARSHIP

**Department and/or
Persons Concerned:** Monthly Classified Employees

Due Date: October 19, 2004

Reference: None

Action Requested: Share information with appropriate monthly classified employees

Brief Explanation:

The Board President's Scholarship Award is presented annually by the President of the Board of Education and California Coast Credit Union to two monthly classified employees interested in becoming teachers. Each year the California Coast Credit Union donates \$2,000 to fund these scholarships.

The recipients of the scholarships will each receive a \$1,000 check that will be presented at the November 9, 2004 Board of Education meeting. Scholarship funds are to be used for tuition, fees or books at any local two- or four-year accredited college or university. Previous winners are not eligible.

Please make this information available to monthly classified employees assigned to your site. Each applicant must submit one Application form, and two Applicant Reference forms.

Completed applications must be received in the Board of Education Office, Room 2231, Eugene Brucker Education Center, **no later than 5 p.m., October 19, 2004**, to be eligible for the scholarship award in November.

Ron Ottinger, President
Board of Education

RO:jgm

Attachments (2)

Distribution: Lists A, C, D, E, and F

San Diego Unified School District

Board President's Scholarship Award

**APPLICATION
2004 - 2005**

Name _____

Address _____ City _____ Zip _____

Home Telephone _____

Work Location Name _____ Telephone _____

Current Assignment _____

Employment Date _____

Previous District Assignments _____

College of Current Attendance _____

Major _____ Estimated Graduation Date _____

Estimated Date for Teaching Credential _____

Your Social Security No. _____

The Board President's Scholarship Award is presented annually by the President of the Board of Education to a monthly classified employee interested in becoming a teacher. Scholarship funds are to be used for tuition, fees or books at any local two- or four-year accredited college or university. The award is announced in November.

Attach the following to your application:

1. An essay of no more than one double-spaced typed page on why you believe you should be selected to receive the scholarship.
2. The recommendations of two district employees who have supervised your work (teacher or principal you have worked for or currently are working for or other supervisor). Use the attached form.

Applications must be sent to the Board of Education Office, Room 2231, Eugene Brucker Education Center, **by October 19, 2004**, to be eligible for the scholarships to be presented in November.

Please check the appropriate line:

_____ Self-nomination

_____ Nominated by _____

Name (please print) _____

Work Location _____

San Diego Unified School District

Board President's Scholarship Award

**APPLICANT REFERENCE
2004-2005**

Name of Applicant _____

Date _____

Name of Reference _____

Current Position _____

Your position when supervising applicant _____

In the space provided below, please describe why you believe the applicant should be awarded the Board President's Scholarship.

Return reference to applicant for submission with scholarship application.

jgm