

SAN DIEGO CITY SCHOOLS

Date: May 26, 2005
To: Site and Central Office Administrators
Subject: TUBERCULOSIS CLEARANCE
Department and/or Person's Concerned: All Employees
Reference: California Education Code, Sections 49406 and 121545, District Procedure 7065
Action Requested: Post attachments and provide copies to your site nurse.

Brief Explanation:

The California Education Code requires that employees of school districts be examined upon initial employment and every four years to determine that they are free of active tuberculosis (TB). New employees must present evidence of this clearance prior to reporting for work. To facilitate this, the TB clinic schedule has been expanded during the month of August.

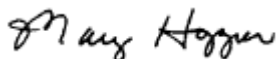
1. School nurses will provide skin testing for employees located at school sites. Other employees will be given skin tests at the Eugene Brucker Education Center or at the Maintenance and Operations Center on specified dates. Please circulate and post attached schedules.
2. Employees who can provide written documentation of a previous positive skin test should present this documentation to the nurse at time of testing.
3. Employees may, at their own expense, obtain tuberculosis clearance from a private physician.

Current employees will be notified by the Human Resource Services Division approximately two months before clearance is due. A new TB clearance certificate must be on file with the district a minimum of five days prior to the expiration date of the current certificate. Failure to comply will result in the employee being placed on unpaid administrative leave the first work day following the expiration date of the previous TB clearance. Employees will not be allowed to work with an expired TB clearance. Failure to obtain tuberculosis clearance may result in termination of employment.

Questions may be directed to Susie Horn-Sosna, project nurse, Nursing & Wellness Program, 858-627-7594.

Jennifer Gorman
Program Manager
Nursing & Wellness

APPROVED:



Mary Hopper
Chief Administrative Officer

JG:eb

Attachments: (2)

Distribution: Lists A and G

OFFICE OF INSTRUCTIONAL SUPPORT
NURSING & WELLNESS PROGRAM
Tuberculin Skin Testing and Reading Schedule
Summer 2005

EUGENE BRUCKER EDUCATION CENTER AUDITORIUM

SKIN TESTS GIVEN 7:30 AM to 12:00 Noon		SKIN TESTS READ 7:30 AM to 12:00 Noon	
July 11	Monday	July 13	Wednesday
August 1	Monday	August 3	Wednesday
August 3	Wednesday	August 5	Friday
August 5	Friday	August 8	Monday
August 8	Monday	August 10	Wednesday
August 10	Wednesday	August 12	Friday
August 12	Friday	August 15	Monday
August 15	Monday	August 17	Wednesday
August 17	Wednesday	August 19	Friday
August 19	Friday	August 22	Monday
August 22	Monday	August 24	Wednesday
August 24	Wednesday	August 26	Friday
August 29	Monday	August 31	READ ONLY Wednesday

SKIN TESTS GIVEN 7:30 AM to 12:00 noon*		SKIN TESTS READ 7:30 AM to 12:00 NOON*	
Sept. 7	Wednesday	Sept. 9	Friday
Sept. 12	7:30-9:30 only Monday	Sept. 14	7:30-9:30 ONLY Weds.

MAINTENANCE & OPERATIONS

SKIN TESTS GIVEN 2:00 PM to 4:00 PM		SKIN TESTS READ 2:00 PM to 4:00 PM	
July 11	Monday	July 13	Wednesday
August 1	Monday	August 3	Wednesday
Sept. 12	Monday	Sept. 14	Wednesday

Eugene Brucker Education Center Auditorium
4100 Normal Street
San Diego, CA 92103

Maintenance & Operations
4860 Ruffner Street
San Diego, CA 92111

*Note time differences for these sessions only.

PLEASE NOTE: No TB skin tests will be available from July 20 through July 29 (7 days). Prospective employees may get their skin test from the Public Health Department or their private physician if they are unable to wait for the August clinic schedule.

**HEALTH SERVICES DEPARTMENT
NURSING & WELLNESS PROGRAM
Tuberculin Skin Testing Schedule
2005/2006**

Skin testing dates/times/locations: (Employee must return for reading)	Reading dates/times/locations: (NOTE: for <u>READING</u> only)
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Date	Time	Location*	Date	Time	Location*
<u>2005</u>					
Sept. 12 Monday	7:30 – 9:30 am 10:00-11:30 am 2:00 – 4:00 pm	Ed. Center –Auditorium Pupil Transportation Maintenance & Operations	Sept. 14 Wednesday (READING ONLY)	7:30-9:30 am 10:00-11:30 am 2:00-4:00 pm	Ed. Center Auditorium Pupil Transportation Maintenance & Operations
Oct. 3 Monday	7:30 – 9:30 am 2:00 – 4:00 pm	Ed. Center –Auditorium Maintenance & Operations	Oct. 5 Wednesday (READING ONLY)	7:30-9:30 am 2:00-4:00 pm	Ed. Center Auditorium Maintenance & Operations
Nov. 7 Monday	7:30 – 9:30 am 2:00 – 4:00 pm	Ed. Center Auditorium Maintenance & Operations	Nov. 9 Wednesday (READING ONLY)	7:30-9:30 am 2:00-4:00 pm	Ed. Center Auditorium Maintenance & Operations
Dec. 5 Monday	7:30 – 9:30 am 2:00 – 4:00 pm	Ed. Center Auditorium Maintenance & Operations	Dec. 7 Wednesday (READING ONLY)	7:30-9:30 am 2:00-4:00 pm	Ed. Center Auditorium Maintenance & Operations

*Locations: Eugene Brucker Education Center-Auditorium
4100 Normal St., San Diego, CA 92103

Pupil Transportation
4710 Cardin Street, San Diego, CA 92111

Maintenance & Operations
4860 Ruffner Street, San Diego, CA 92111

**HEALTH SERVICES DEPARTMENT
NURSING & WELLNESS PROGRAM
Tuberculin Skin Testing Schedule
2005/2006**

Skin testing dates/times/locations: (Employee must return for reading)	Reading dates/times/locations: (NOTE: for <i>READING</i> only)
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<u>2006</u>						
Jan. 2	Monday	7:30 – 9:30 am 2:00 – 4:00 pm	Ed. Center Auditorium Maintenance & Operations	Jan. 4 Wednesday (READING ONLY)	7:30-9:30 am 2:00-4:00 pm	Ed. Center Auditorium Maintenance & Operations
Feb. 6	Monday	7:30 – 9:30 am 1000-11:30 am 2:00 – 4:00 pm	Ed. Center Auditorium Pupil Transportation Maintenance & Operations	Feb. 8 Wednesday (READING ONLY)	7:30-9:30 am 10:00-11:30 am 2:00-4:00 pm	Ed. Center Auditorium Pupil Transportation Maintenance & Operations
March 6	Monday	7:30 – 9:30 am 2:00 – 4:00 pm	Ed. Center Auditorium Maintenance & Operations	March 8 Wednesday (READING ONLY)	7:30-9:30 am 2:00-4:00 pm	Ed. Center Auditorium Maintenance & Operations
April 3	Monday	7:30 – 9:30 am 2:00 – 4:00 pm	Ed. Center Auditorium Maintenance & Operations	April 5 Wednesday (READING ONLY)	7:30-9:30 am 2:00-4:00 pm	Ed. Center Auditorium Maintenance & Operations
May 1	Monday	7:30 – 9:30 am 2:00 – 4:00 pm	Ed. Center –Auditorium Maintenance & Operations	May 3 Wednesday (READING ONLY)	7:30-9:30 am 2:00-4:00 pm	Ed. Center –Auditorium Maintenance & Operations
June 5	Monday	7:30 – 9:30 am 2:00 – 4:00 pm	Ed. Center –Auditorium Maintenance & Operations	June 7 Wednesday (READING ONLY)	7:30-9:30 am 2:00-4:00 pm	Ed. Center –Auditorium Maintenance & Operations

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