

SITE OPERATIONS BULLETIN

San Diego City Schools

No. 10

May 30, 2005

Distribution: C, D, E, and F

Information for site principals that requires action. Principals are not required to report the action taken. For additional information, contact the person listed at the end of each entry.

ALL SCHOOL PRINCIPALS AND ENROLLMENT STAFF

Magnet, VEEP, and Choice Wait Lists

All sites have received their priority (first) wait list for Magnet, VEEP, or Program Improvement School Choice (PISC). The Choice list has been released to schools who do not have Magnet, VEEP or PISC programs. Once a school has met its VEEP and Magnet goals and offered enrollment to all students on the PISC list, their Choice list will be released. If you feel your site is ready to have its Choice list released, please call the Office of Enrollment Options at (619) 725-5672.

On June 3, 2005, the second version of Magnet, VEEP and Choice (if appropriate) lists will be released to schools. This version will include the names of all applicants who applied between March 16 and May 9, 2005. The names will be added to the bottom of your first list in date and time order. Out-of-district students remain at the bottom of the list following district resident students. Schools may offer enrollment to out-of-district students after accommodating district students on their list.

Enrollment Options will be releasing online, additional versions of Magnet, VEEP, and Choice "Wait Lists" for school sites on the following dates:

Version 2 – June 3

Version 3 – June 20

Version 4 – August 29

It is important to remember to take students in the correct order and to complete dispositions of all students contacted (i.e. enrolled, not enrolled, declined, etc.). Please complete dispositions before leaving for the summer. The Office of Enrollment Options must answer parents' questions while you are gone. Dispositions do not need to be entered for students on your list who were never contacted for enrollment.

Published each Monday. Items for inclusion are to be sent to the Communications Office, Room 2145, by noon each Thursday for consideration. **Effective August 1, 2000, all Circulars and Bulletins will ONLY be posted on our web site. No hard copies will be sent by mail.**

"The mission of San Diego City Schools is to improve student achievement by supporting teaching and learning in the classroom."

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Between August 29 – September 19, 2005, additional names will be released to schools as applications are received and processed by Enrollment Options. If schools deplete their lists and need more names before the next release date, call the Office of Enrollment Options at (619) 725-5672.

* For information on how to access enrollment options wait lists, please refer to the Enrollment Options Handbook or call the Office of Enrollment Options at (619) 725-5672.