

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: April 2, 2009

To: All Principals

Subject: TITLE IX, EDUCATIONAL EQUITY, STUDENT
NONDISCRIMINATION, COORDINATED COMPLIANCE

**Department and/or
Persons Concerned:** Principals

Due Date: May 4, 2009

Reference: Coordinated Compliance Review

Action Requested: Review and comply with requests and due dates outlined in this circular.

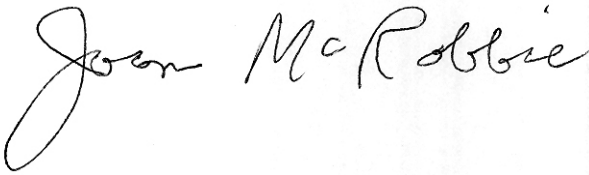
Brief Explanation: In order to maintain compliance with Title IX, each principal is required to do the following:

1. All site Student Handbooks or new student orientation packets must include the district's Student Nondiscrimination and Sexual Harassment Policy (VI-EE11 and VI-EE13). The exact wording of the policy is essential. The policy is available on-line in seven languages (English, Spanish, Cambodian, Vietnamese, Lao, Filipino and Somali), and individual master copies (PDF Format) can be obtained at: http://www.sandi.net/depts/title_ix/
2. All sites are required to permanently post the Student Nondiscrimination and Sexual Harassment Policy poster (VI-EE11 and VI-EE12) in a prominent place i.e. office, staff lounge, or student government meeting room.
3. Provide an opportunity for students to discuss the Student Nondiscrimination and Sexual Harassment Policy. (VI-EE12 and VI-EE13).
4. Complete the Student Sexual Harassment Logs for any sexual harassment case in which you had to discipline and/or counsel a student. If you have not had any cases, mark "None" across the form (VI-EE13). Return the log(s) to the Title IX Coordinator, at Room 2244, Eugene Brucker Education Center by May 4, 2009. The Sexual Harassment Log (PDF Format) can be obtained at: http://www.sandi.net/depts/title_ix/title_ix_docs/confidential_student_harassment_log.pdf

Questions concerning this circular should be directed to Vira Villarreal, Title IX Coordinator, at (619) 725-7329 or via email to vvillarreal@sandi.net.

Vira Villarreal
Title IX Coordinator

APPROVED:

A handwritten signature in black ink that reads "Joan McRobbie". The signature is written in a cursive style with a large, looping initial "J".

Joan McRobbie
Chief of Staff

JM:BK: vv

Distribution: List A, D, E and F