

SITE OPERATIONS CIRCULAR NO. 1028

Office of Chief Logistics Officer

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: March 31, 2009
To: All Employees
Subject: PEST CONTROL
**Department and/or
Persons Concerned:** All Employees
Reference: Healthy Schools Act of 2000

Brief Explanation:

Pest infestations, such as ants, roaches and rodents in buildings are largely the result of food in the buildings. To reduce pest infestations and to comply with the Healthy Schools Act of 2000, it is essential that staff and students understand how food sources contribute to the problem and how important it is to deny food to pests.

The district's Pest Control staff will do everything possible to identify and resolve pest problems. However, your cooperation in observing the guidelines listed below will prevent or reduce insect and rodent infestations and ultimately reduce the need for pesticide applications. **The use of any pesticides at school sites or on district property by unauthorized personnel is unlawful and a violation of the district's Integrated Pest Management Policy.** Pesticides will only be used after other safer methods have been considered.

All staff members are asked to observe the following Integrated Pest Management program guidelines.

- Keep your work area clean.
- Eat only in designated dining areas when possible.
- Store food in glass or metal sealed containers. Clean up spills, crumbs, etc., as soon as possible when they occur in offices or classrooms.
- Promptly place all food waste in garbage cans. These cans should be placed outside. It is advisable that all garbage cans have plastic liners and that liners be changed daily.
- Rinse out beverage cans being saved for recycling purposes and ensure that these cans are removed from the recycling containers frequently.
- Clean coffee cups, dirty dishes, and utensils promptly and empty sink strainers regularly.
- Dispose of newspapers and excess paper promptly (excess paper provides harborage for pests).
- Send all artwork created with foodstuff home as soon as possible.

Questions regarding the Healthy Schools Act should be directed to Ray Palmer at (858) 627-7223.

We all need to do our part in this endeavor.

Drew Rowlands, Director
Physical Plant Operations

APPROVED:



William A. Kowba
Chief Logistics Officer

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