

Teacher Qualification Information Request Form

Parents of students at Title I schools may use this form to request information about the qualifications of their child's teacher(s). Please complete a separate form for each of your child's teachers for whom you request information. Return the completed form(s) to your school's office staff who will forward your request(s) to the district's Human Resources Division. Division staff will gather the information required and return it to you via the method you indicate below.

Please Print

Your name	Last:	First:
Your child's name	Last:	First:
Your child's school		
Your child's teacher's name	Last:	First:
Grade level and/or subject	Grade:	Subject:
Your address	Street:	
	City:	ZIP code:

 Your signature

 Date

Please send the information to me via *(check one box only)*:

 my school

 U.S. mail

 FAX [FAX number (_____) - _____]

Please return this form to your school's office staff. Thank you.

School Staff: Send form to Human Resources Division, Education Center, Room 1241