

Substitute Teacher Training Program

Sponsored by Mission Federal Credit Union, ACSA, Region 18, Human Resource Administrators;
San Diego County Office of Education & Southern California Teacher Recruitment & Support Center

April 14 & 21, 2007
9:00 am – 4:00 pm

Location:
San Marcos Unified School District
Discovery Elementary School
730 Applewilde Drive
San Marcos, CA 92078

For more information and to register online, please visit www.teachsocal.org

Participant Check-in is from 8:30 a.m. – 9:00 a.m.

See back for instructions, details, and directions

The Substitute Teacher Training Program (STTP) is a two-day workshop designed to enhance instruction and help prepare participants to deal with situations that arise in the classroom. Participants are divided into Elementary (K-6) and Secondary (7-12) break-out sessions.

The following topics will be covered:

- Credential Information
- Classroom Management
- Special Education (Inclusion)
- Legal Responsibilities
- Being a Professional Substitute
- Emergency Curriculum
- Instructional Strategies
- Hiring Process/Résumé/Interview Tips
- Challenging Scenarios

At the end of the two-day training, participants receive a Certificate of Completion. In order to receive the Certificate, participants must attend **both** days of training.

Registration for Substitute Teacher Training Program April 14 & 21, 2007

Registration Deadline: April 11, 2007

Payment Options: Cash or Check ONLY (*Checks can be made payable to S.D.C.O.E.*)
Pre-payment guarantees your reservation.

Fee for two-day training: \$55.00
(*non-refundable*)

Mail Registration & Payment to: Teacher Recruitment & Support Center, Attn: Sub Training,
8885 Rio San Diego Drive, Suite 300, San Diego, CA 92108.

Please print or type

Full Name			
Address Line 1			
Address Line 2			
Phone number	()		
E-mail Address			
Please mark only one	<input type="radio"/> Elementary Session (grades K-6)	<input type="radio"/> Secondary Session (grades 7-12)	
Payment options	<input type="radio"/> Payment enclosed/mailed	<input type="radio"/> Payment in person	
Please mark all that apply	<input type="radio"/> Hold CA Credential	<input type="radio"/> In a Credential Program	<input type="radio"/> Sub Permit <input type="radio"/> Passed CBEST

Details & Instructions

Please complete and **fax or mail** in the registration form on reverse side. You may also register **on-line** at www.teachsocal.org. Space is limited to the first 80 participants and is on a "first come, first served" basis. All registration forms must be received by **April 11, 2007**. **The fee is \$55.00** per participant. Payment may be made in **cash or by check, payable to the San Diego County Office of Education (SDCOE)**. **Credit cards are not accepted**. Payment includes two-day workshop, Certificate of Completion, Substitute Teacher Handbook and light refreshments. Your registration fee is **non-refundable**. **Your pre-payment guarantees your reservation**.

Please fax form to 619.908.3608 or mail form and check to Teacher Recruitment Center, Attn: Sub Training, 8885 Rio San Diego Drive, Suite 300, San Diego, CA 92108. If you have questions please contact us by email at socaltrc@sdcoe.net or by phone at 619.908.3600.

Directions

Discovery Elementary School
730 Applewilde Drive
San Marcos, CA 92078

From I-15

- Merge onto I-15
- Merge onto CA-78 WEST towards Oceanside
- EXIT San Marcos Blvd
- Turn LEFT onto W San Marcos Blvd
- Turn LEFT onto Via Vera Cruz
- Turn RIGHT onto Discovery St
- Turn LEFT onto Applewilde Dr.

From I-5

- Merge onto I-5
- Merge onto CA-78 EAST towards Escondido
- EXIT San Marcos Blvd
- Turn LEFT onto W San Marcos Blvd
- Turn LEFT onto Via Vera Cruz
- Turn RIGHT onto Discovery St
- Turn LEFT onto Applewilde Dr.

For turn-by-turn directions, please visit www.teachsocal.org