

HIRE-A-YOUTH SUMMER INTERNSHIPS

San Diego Unified departments and divisions have the opportunity to influence the career experience of our future workforce, while helping students secure summer employment, with our participation in the federally-funded Work Investment Act (WIA) Summer Hire-A-Youth Internship Program. Our goal is to provide approximately 600 SDUSD students, ages 14 to 21, with paid summer work. Students will earn \$8-10 per/hour and will be paid by San Diego Unified with federal funds provided by the Hire-a-Youth Summer Internship Program.

What is a Hire-A-Youth Internship?

This internship is a "real world" work experience during which a student worker has the opportunity to become a productive member of a business, develop job skills and set career goals while earning money. The intern will receive guidance at the workplace by the employer and will have a SDUSD Internship Coordinator to assist the employer as needed.

What students will need to qualify:

1. Legally able to work in the United States
2. Available to work from 4 to 7 hours daily, Monday through Friday, from June 22 to July 31 (120 to 180 hours)
3. Participate in work readiness workshops to ensure that they are prepared to be contributing members of a business team
4. Welcome summer work due to demonstrated low family income

What employers will need to provide:

1. A safe, guided, work environment for student worker(s) to experience the world of work and acquire job skills
2. A point of contact to work with the SDUSD Internship Coordinator in placing students into the business opportunities
3. Assist student workers in understanding specific expectations of your worksite and provide necessary training and guidance for students to perform tasks.
4. Sign weekly student time sheets and assist SDUSD Intern Coordinator submit.

What San Diego Unified School District will provide:

1. Worker's Compensation Insurance coverage for all student workers
2. Payroll services for all student workers
3. Prescreening of students to ensure they are qualified to participate in the program

4. A designated Point of Contact for employers and students during the summer work experience
5. Assistance with student transportation as needed

If your department is interested in having an intern or interns work this summer, please complete and return the attached Intern Request Form by Friday, May 29. If the district is unable to fill the internship opportunity with our students, we will pass the request on to another Hire-A-Youth Service Provider who may be able to fill the internship.

For more information, please contact Mary Bostwick or Ashley Nall at (858) 573-5898 or mbostwick@sandi.net.