

**Governance Meeting**  
**Thursday November 8, 2007**

**Attendance:**

- Brian Compagnone
- Maire Juergens
- Lyndia Lewis
- Jennifer Roberts
- Brenda Wilson
- Melanie Doyle
- Ann McCrory
- Todd Davis

**1. Call to Order** 3:50 Jennifer Roberts

Attendees requested to review minutes from last meeting

No Requests for Amendments

Minutes approved

**2. Parent classes**

**Background:**

• What: Free classes for parents on helping their child to be more successful

Wide variety of classes – more relationship focused (discipline, ....)

Dr. Weiss verified by district also has been recommended to teach classes (learning differences, discipline, how to help your child with homework

- Can begin in January (in English) – option to be offered in Spanish
- Valerie e-mailed a list of classes

**Discussion:** Do we want to move forward and offer parenting classes during Saturday School?

**Concerns:**

- Who will organize? Coordinate?
- Sufficient bus space?

**Response to Concerns / Actions:**

- Lyndia Lewis & volunteered to coordinate with another office person (limited commitment) – will help coordinate during the week to set up for the weekend,
- Brenda Wilson will volunteer to coordinate rooms (most Saturdays when available)
- Jackie Robinson Y – has also offered space

**Actions:**

- Motion made by Brian Compagnone to move forward with parenting classes.
- Michelle Huffaker seconded the motion
- Motion passes unanimously to move forward with offering parenting classes at Saturday School

**3. Conferences**

**Discussion:** Should deadlines and procedures be set for next year to make coordination smoother?

**Background of Issues:** late notification

- timeline was in place, teachers sent in names late which affected timeline of conferences
- Week of fire affected conferences this year (comment by Helen Tocco)
- Should we move conference time to Nov or Dec?
- This is a 5 week process when fully implemented
- Conference lists and schedule were generated in 5 days despite the fire and late submissions
- Teachers received e-mails from parents questioning why the late notice in contacting them

**Suggestions:**

- Clarify timeline ahead of time
- Recommendation to make parent contacts earlier
- Give teachers two weeks to turn in names, implement and adhere to deadlines
- Develop Guidelines between admin and teachers to help implement a more smooth process at Standley
- need to consider training of new staff is involved in the process
- Have conference grade level places – so certain teachers could move around quickly (i.e. library)
- Implement families so all teachers would share same students
- Make conference process transparent for parents (How does this process work? Who contacts who? Help parents to understand their role)
- we need to be wary about waiting to late in the year in order to correct problems before 2<sup>nd</sup> semester

**Questions during discussion:**

- how long do parents have? Response 15 minutes
- Clarification on purpose of group conferences

**Suggestions for Action:**

- Jeanine Danielson Volunteered to set up a committee that will develop guidelines for parents that will include information on
  - schedule and information on conferences
  - Other beginning of the year information

**Deadline** – Next Governance meeting, Danielson will head of task, put together committee by next meeting

**4. Counseling Support Groups**

**Background** provided by Brenda Wilson:

- Standley offering counseling groups in anger management, bullying, dealing with drugs, motivation, etc.
- Students referred by teachers and students can self refer themselves to a group (presented in P.E. class)
- Met with all students – students self referred themselves to certain groups
- Groups will meet 1 time a week for an interrupted period of time
- Students will be taken out during P.E. or electives

**Questions for further discussion / action**

- How do parents find out more about the groups?
- when do kids conference? When was this offered?
  - Kids who have been recommended have permission slips they take home
  - Other parents need to inquire with counselors

**Requests for action**

- Inform parents - put on website & through Stay Connected PTSA e-mails
- Develop a 1 page flyer to send to send to PTSA
- Currently 420 parents contacted through Stay Connected – we could get a committee together to add e-mails of everyone – parents can opt out of receiving e-mails

**5. Request for any additional Governance concerns**

None submitted

Governance Meeting adjourned at 4:20