

SSC/ELAC Meeting

October 11, 2007
4:30 p.m. – 5:15 p.m.
Room 702

Attendees: School Site Council Members, Site Governance Members (optional)

Please Bring: SSC Binder

Please Read/Review: SPSA; SSC Bylaws; Administrative Circulars 30 & 31

Item	Description/Actions	Action Requested
1. Call to Order		
Election of Officers 5 min	Roberts: Chair, Co-Chair (?), Secretary, Time Manager Move to nominate an individual, second, then elect	<u>Voting Item</u>
Master Schedule Follow-up 10 min	Tocco: Per November 11, 2006 meeting, funding was earmarked for teachers and counselors to assist in Master Scheduling. Follow-up: <ul style="list-style-type: none"> • Did this training occur? • Were counselors/teachers invited to assist in scheduling? If no, why not? If yes, how did it work? • Did we use this funding? If no, where is it? If yes, should we allocate funding again for next year? 	<u>Informational Item</u>
Administrative Circular #30 (to read, click here) 10 min	By-Laws and Roster Roster: Who is in/out? What positions still need to be filled? Volunteer(s) to work with Chair to make any necessary revisions to by-laws and SSC roster (DEADLINE is November 2, 2007).	<u>Committee Task</u>
Member Responsibilities 5 min	Roberts & Garcia: Go over SSC members' role and responsibilities (to view SPSA handbook, click here)	<u>Informational Item</u>
Administrative Circular #31 (to read, click here) 10 min	Title I Parent Meeting, Title I Parent Involvement Policy, Home/School Compact Volunteers to work with Mr. Higa to plan the parent meeting, review and revise the Parent Involvement Policy and Home/School Compact (DEADLINE is November 2, 2007).	<u>Committee Task</u>
Computer Cart Follow-up 5 min	At the end of the 2006-2007 school year, the following motion was passed electronically: <i>Motion: to transfer funding in the amount of \$11,457 from Discretionary Block Grant Software/Field Trip Fund to purchase a wireless mobile lab available to all teachers for general use in the classroom. The lab will be housed in the office of the Network Systems-Media Support Technician, who will also be responsible for checking the lab in and out to teachers, and for the upkeep of the computers. (Kena Galvan; second by Maire Juergens)</i> Where are we in the process of purchasing the cart?	<u>Informational Item</u>
Principal's Update 5 min	Higa: Prop MM Funding, Microsoft settlement	<u>Informational Item</u>
DAC Update 5 min	McCrary	<u>Informational Item</u>

Next Scheduled Meeting: November 8, 2007 immediately following SGT meeting in room 703

To do/remember for next meeting:

1. Read over SPSA & SPSA Annual Evaluation Form and testing data
 - Begin thinking about how we will adjust next year's SPSA based on test scores from this year.
 - What's working? What's not working? How will we adjust our SPSA?