

School Site Council Meeting
Thursday November 8, 2007

Attendance:

- Brian Compagnone
- Maire Juergens
- Lyndia Lewis
- Jennifer Roberts
- Brenda Wilson
- Melanie Doyle
- Ann McCrory
- Todd Davis

1. SSC meeting **called to Order** at 4:21 by Jennifer Roberts

Logistics:

- Request for review of minutes from last meeting
Changes requested:
 - Investigate & explore documentation for Hours worked by staff on Master schedule
 - Parent University – include parent classes at Ballad Center in Old Town, parents attend on their own
 - Minutes not approved until hours can be rechecked
 - **Action:** Lyndia Lewis requested that an inquiry of hours be sent to her – she will verify hours for Master schedule
- Election of officers is coming up – SSC is still in need of a Secretary
- Request for time manager for this meeting – Lyndia volunteered

Action: Approved by consensus

2. By – Laws

- New by-laws presented by Jennifer Roberts to replace – changes made were approved at last month's meeting: Changes included
 - Voted last month to take Elac out on page 2 – the make up of the committee will no loner consists of 7 members, but 6
 - ELAC parent and teacher would also be taken out, No longer a 14 person body, but a 12 person body
- Parent concerns about exceptional teacher, counselor, etc.

SSC committee stated the language concerns hold legality, titles were determined for specific reasons

- Made need to continue to make amendments as more issues presented

3. Technology Status

- Status of purchase of computer carts presented by Maire Juergens
- \$800 short for a computer cart
- Ordered 9 laptops, waiting on 10th

4. Home School Compact changes:

- 504 plans are reviewed on an on-going basis in addition to IEPs
- information has been posted on web-site
- Nov. 2nd deadline was not met
- Home school compact and title 1 policy is now complete and copy was presented to group

5. Reports from the Community

Accountability progress report presented

- There are 2 measures – AYP & API
- According to AYP – we met our requirements for language arts, but not for math (in 1 subgroup)
- California API – 2007 scores 808
2006 scores were 811 – went down 3 points, but still above state target which is 800, so not penalized
- We met Growth Target
- Comparing other school growth to us – we have not met our target goal when compared with other schools
- California STAR testing ELA 62% met in proficient or advanced / Math 54% met proficient or advanced level
- All teachers have access to these scores
- We will not be title 1 next year – we don't have 40% necessary to be eligible - this will affect future funding

Recommendation presented for Professional Development

- Ballard Parent Center – offers training to help schools create and maintain a welcoming atmosphere
- They provide a Nuts & Bolts training – during the welcoming phase which involves creating a family friendly office, family friendly parent center
- Concern presented do we have a family friendly office?

6. Master Schedule

Motion: Brian Compagnone – Carol Barry has offered Joann Wall to come in and do an audit of the Master schedule – to provide an outside view & suggestions for the future, \$9000 dollars spent

She has experience as a master scheduler, calling her in to offer advice

2nd motion: Lydia Lewis seconded the motion

Discussion:

- Most schedule changes currently being made are placement changes that teachers are requesting & some balancing of classes
- Clarification – there is no cost for this audit
- **Motion Passed** to allow Jo Ann Wall to conduct an informal audit of the Master schedule

7. Academic Saturday School Funding

- It was suggested that this be tabled until the next meeting until more information about the budget is available – What is our budget for Saturday School? When are these funds available? Do we have the 30,000 that was budgeted for Academic Saturday School? How can we effectively allocate budget effectively?

Notes & Concerns about Saturday School -

- Had 7 or 8 teachers working last year,
- Extended day program paying for buses and teachers
- We should have 30,000 to pay for staff
- Saturday school numbers are down
- last year provided more freedom, more teachers – some kids now feel they are going to school 6 days a week – feel locked in
- How do we manage it financially and recreate a fun atmosphere?
- Suggestion to offer enhancement classes for GATE or other students in need
- EDMP students also need help in other subjects (less than an hour is given to this – 40 minutes to help them in all their other subjects)
- Social Studies and English – How are these subjects going to be addressed for these students if students not enrolled?
- If teacher is not here, kids cannot get the help they need – concern that it is too restrictive
- Teachers available in summer to help coordinate, but no funds available - We need to continue to address areas of need for work for teachers. Is there money there to work with these needs? If teachers recruit their own students, can they come?
- Request that admin and governance not make these changes without consulting teachers – perhaps some of these issues could have been recommended beforehand
- With the money that we do have – we can slot in teachers on a rotating basis
- Does Saturday school have an administrator coordinating the program?
- Are their resources for parents to help kids with homework if they are not at Sat School? Homework Help line – live – information posted on sandi.net
- Budget concerns will be addressed with Governance Team
- Governance team should decide structure (i.e. 1 week EDMP / EDRP and 1 week Saturday School?) – need to consider funding sources vary according to criteria of program

Motion approved– choose date to have Godwin Higa and Gloria Garcia present budget Brian Compagnone will volunteer to get Budget #'s by next meeting – from there we will develop a plan to address concerns

8. SSC Member responsibilities

- a copy of responsibilities was presented to the group for feedback at future meetings
- Responses:
- need to emphasize the importance of communicating with constituents
- Teachers – should be presenting at grade level meetings, For example, Lydia reports to 6th grade teachers
- Parents should be communicating with reps – how is this being done?
Can this be posted on the get connected

Jennifer will e-mail Michelle the roster, Group Representatives should report happenings

Other Orders of Business

Agenda & Meetings

- Jennifer Roberts requested Agenda items be submitted at least 1 week before meeting
- Clarify if you have motion to make
- A copy of Robert's rules of Order was submitted to the council as a resource for facilitating future meetings Roberts rules of order follows the parliamentary format – these are provided as a helpful resource

Elections

- Jennifer Roberts & Brian Compagnone will try to prepare an election for SSC members this month – there are vacancies and we are out of compliance with our roster

Vacancies on School Site Council:

- Alternate teacher - Todd Davis Nominated
- Community Parent or Member (can be a business owner) for SSC & Governance – Michelle Huffaker nominated
- Choice parent
- Classified member for just Governance

Field Trips

- Money and guidelines need to be addressed at a future meeting -
- A committee was not able to formed without having more information on available budgets
- Recommended to address issue with Ms. Wall
- Couldn't put together committee work without knowing where money is

Follow – Up Actions

Motion made by Ann McCrory Motion – for Mr. Higa will be asked to follow up on the family friendly office Training

Mrs. Bentley – **seconded motion**

Motion Passed: Motion to research an office friendly training Unanimously passes.

Contact Information on Family Friendly Schools Initiative

This month, schools will continue the Welcoming phase of training by attending such courses as Creating a Family Friendly Office, Producing Family Friendly Communications, and Designing a Family Friendly Parent Center. For more information, please contact:

Edward Caballero at ecaballero@sandi.net (619) 725 – 5519.