

SSC Minutes 12/13/07

In Attendance:

Brian Compagnone (taking minutes)
Godwin Higa
Maire Juergens
Jennifer Roberts
Brenda Wilson
Melanie Doyle
Ann McCrory
Shawn Skillin
Valerie Upham

Gloria Garcia
Jennean Danielson
Linda Kavanagh
Helen Tocco
Jaque Nevels
Michelle Huffaker
Phillip Marcus
Lori Pina

1. Roberts calls meeting to order

2. Review of November minutes

- Michelle Huffaker notes that she was in attendance at both the Governance and SSC meetings in November, needs to be added.

2. SSC Training

- Roberts spoke with Terry Reed, SSC Resource Teacher at the district, and investigated SSC classes offered for free.
- Roberts suggested a Thursday afternoon in January for training, Doyle seconds the motion.
- Distributed notes on SSC structure and operations.

3. Joanne Wall's informal audit

- Distributed copies of email correspondence between Joanne Wall, Roberts, Higa, Garcia, Compagnone
- Higa will discuss budget later, but no one was paid out of the \$5000 set aside by committee at the end of the 2006-07 school year

4. SSC Composition

- We are currently out of compliance because we cannot have specific labels on teachers and parents – they must simply be designated “teacher” or “parent” – we have 6 teachers and 5 parents on board, so next week’s elections must bring board into compliance (by either picking up one parent or dropping a teacher).
- Decision is to add one parent to the committee as opposed to dropping one teacher.
- Huffaker confirms that on Monday the nomination forms are being sent out as opposed to election form.
- Upham and Roberts will run nominations and elections before the Winter Break

5. SSC By-Laws

- Roberts moves to approve by-laws

- By-laws will be changed to “the council will meet once a month”
- Huffaker - Move to change Article II: Members, Section A: Composition from:

“The council shall be composed of twelve members, selected by their peers, as follows:

- *A minimum of 4 classroom teachers*
- *A minimum of 1 other staff member*
- *A minimum of 6 parents or community members*

The school principal shall be an ex officio member of the council. Council members chosen to represent parents may be employees of the school district so long as they are not employed at this school.”

to

The council shall be composed of fourteen members, selected by their peers, as follows:

- *A minimum of 5 classroom teachers*
- *A minimum of 1 other staff member*
- *A minimum of 7 parents or community members*

The school principal shall be an ex officio member of the council. Council members chosen to represent parents may be employees of the school district so long as they are not employed at this school.

Membership shall be balanced between parents, community, teachers, and staff and must be composed of 50% parents and community, and 50% teachers and administration.

- Roberts seconds, unanimous approval
- Upham moves to approve by-laws, Skillin seconds, unanimous approval

6. Test Scores

- Roberts tables test scores until January meeting

7. Fundraising

- Doyle raised issue of fundraising structure – specifically Science selling chocolates for fundraising
- Concerns that this goes against free and fair education policy
- Concerns that communication was poor – Doyle was not aware that this was a Yosemite fundraiser until she attended the parent Yosemite meeting
- Pina noted this is the last fundraiser the science department will be running this way – done out of necessity because of lack of funding for science department, agrees that the person in charge of fundraising is overly aggressive
- McCrory agrees that lack of communication is a large issue.
- Doyle requests that the Standley fundraising policy needs to be re-evaluated – who manages the programs and what we sell.

- Roberts notes that this is a Governance decision, and will put it on the agenda for January

8. Budget

- Distribution of 2007 categorical budgets and 2008 categorical budgets
- All are categorical funds with SSC approval except GATE Site Discretionary
- Higa noted that contrary to minutes of November meeting, we now have enough free/reduced lunch students (42%) to be a Title I site – we get an additional \$83,000, but are subject to NCLB rules. We missed one subgroup (ELL math) last year, putting us on a watch list – if we miss again this school year, we will become a program improvement school (PI Level 1).
- Higa explained that the discretionary block grant of \$68,192, which was used to budget for Saturday School/staff summer work/field trip programs, was raided by the district budget office to balance our school budget. The bulk of the money taken (\$40,133) was taken to make up the deficit caused by the copying budget. Nevels noted that this happens throughout the district.
- Danielson raises issue that this should not have been a surprise and does not feel that more copies are being made now.
- Garcia said that we have been overspending for the past two years, but have previously had other budgets that helped to pay for it. This is the first year that it caught up with us. She noted that per a district decision, we have gone from a fixed cost (owning our own copiers) to operational cost, which is significantly more expensive than the previous model.
- Danielson comments that staff has not been notified of this new policy, and if they had, staff would have changed their copying habits.
- Higa shared that a Microsoft reimbursement of roughly \$55,842 has been put into our budget. This is half for hardware/half for software, and we will be using this money to help pay for the computer cart approved by SSC last year.
- Juergens (along with Hopkins) will present the information for the new computer cart to SSC for approval.
- Higa presented a new all-call communication system funded by the district entirely to improve communications.

Roberts adjourns meeting