

SSC Meeting
September 9, 2008
7:30 a.m. – 8:30 a.m.
SMS Main Office Conference Room

In attendance:

Eascott Lyon, Heidi	Catton, Beth
Resley, Todd	Mazzella, Jennifer
Roberts, Jennifer	Smith, Linda
Gomez, Maria	Doyle, Melanie
Skillin, Shawn	Wilson, Brenda
Kavanagh, Linda	Brantley, Sue
Sud, Pia	Boler, Nancy
Lewis, Lyndia	Juergens, Maire

Item	Description/Actions	Action Requested of SSC Rep.
1. Called to order	at 7:35 by Jennifer Roberts	
2. SSC Business	<p>Roberts: How we will take public comment during meetings?</p> <ul style="list-style-type: none"> • SSC is not supposed to hold round table discussion • If something is not on the agenda, it should be submitted • SSC is required to post agenda 72 hours before. Currently it is in the office at entries and on Standley website • Use generic form for parents? Submit to Standley email <ul style="list-style-type: none"> ○ Admin asst would check email and send to appropriate persons <p>Motion to use form for public comment Motion passed</p> <p>Bylaws: Review</p> <ul style="list-style-type: none"> • Add date stamp to pages of Bylaws • Currently 14 members <ul style="list-style-type: none"> ○ 5 teachers ○ 1 other staff ○ 1 principal ○ 7 parent and community members • Principal is <i>ex officio member</i> which means s/he is not elected into position but is able to vote • Must have quorum for meeting (50% +1) 	<p><u>Voting Item</u> Motion to use generic form for public comment</p> <p>Motion passed by general consent</p> <p><u>Informational</u></p>

4. SPSA	<p>Lyon: Revision of format of the current plan</p> <ul style="list-style-type: none"> • Not changing information but changing the format • SMART goals <ul style="list-style-type: none"> Example- <ul style="list-style-type: none"> ○ Whole school goal: ELA needs to go up ○ Specific goal: Comprehension of informational text ○ Each department/PLC makes SMART goal to support school goal • Add parent involvement goal • More details at SPSA subcommittee meeting 	<u>Informational</u>
5. Budget	<p>Lyon:</p> <ul style="list-style-type: none"> • End-of-year adjustments from 2008 <ul style="list-style-type: none"> ○ Budget balanced by analyst ○ \$20,000 deficit due to payroll for 2 Eng. position salaries, no longer there ○ Substitute teachers were paid from "out sick" instead of "professional development" <p>Motion to approve budget changes Motion passed</p> <ul style="list-style-type: none"> • Review carry-over balances and address possible categorical allocations for current year <ul style="list-style-type: none"> ○ Moved to Instructional Supply account ○ October 7th revisions to budget • SSC is privy to categorical funds only to target struggling students <ul style="list-style-type: none"> ○ Should look at data monthly to check if programs are working ○ Use data director to form a group to track students progress ○ Teachers will have access to a computer to scan student benchmark answer sheets; get results immediately 	<p><u>Voting Item</u> Motion to approve budget changes</p> <p>Motion passed by general consent</p> <p><u>Informational</u></p>
6. Public Comment	None received	

Meeting adjourned at 8:40am

Next Scheduled Meeting: October 7th at 7:30 a.m. in Main Office Conference Room

To do/remember for next meeting: Review Performance Profile