

SAN DIEGO UNIFIED SCHOOL DISTRICT
 Office of the Deputy Superintendent
 Assessment Services Department

STS
ORDER FORM FOR GRADES 2 - 11 TEST MATERIALS
SPRING 2009

School: _____

Principal's Signature: _____

Contact Person: _____

Budget #: _____

Please complete the following for SPANISH-SPEAKING ENGLISH LEARNERS ONLY. This form MUST BE RETURNED even if your school has no Spanish-speaking EL students to be tested (Enter "0" in the "Total" columns). The publisher of STS will impose an Excessive Materials Charge of approximately \$6.00 per test for any order that is "excessive." "Excessive" is defined to be the difference between the sum of the number of student tests scored and 90 percent of the tests ordered. ANY EXCESS MATERIALS ORDERED WILL BE CHARGED TO YOUR SITE.

NOTE: ALL Spanish-speaking ELs enrolled in any U.S. school for less than 12 months or who are enrolled in a Biliteracy Program per signed parent/guardian *Parent Exception Waiver* MUST take the STS even if they have never received instruction in Spanish.

GRADE	# ENGLISH LEARNERS ENROLLED IN U.S. SCHOOLS		TOTAL BOOKLETS NEEDED	EXAMINER'S MANUALS NEEDED
	Less Than 12 Months*	12 Months or More AND in a Biliteracy Program		
2	+	=		
3	+	=		
4	+	=		
5	+	=		
6	+	=		
7	+	=		
8	+	=		
9	+	=		
10	+	=		
11	+	=		

* Include all Spanish-speaking English Learners regardless of whether or not they have ever received instruction in Spanish and regardless of the type of program in which they are currently enrolled.

Return by OCTOBER 31, 2008, to Barbara Wade.
MAIL: Eugene Brucker Education Center - Annex 3
FAX: (619) 725-7070
(Before returning this form, make a copy for your files.)