

Agenda for Initial Master Schedule Construction

PURPOSE

- Review process for verifying teaching credentials
- Demonstrate Master Builder application

AGENDA	NOTES
<p>Status Check</p> <ul style="list-style-type: none"> • Where are we in the master schedule design process? • Entering course requests • Questions / clarification <p>Credentialing</p> <ul style="list-style-type: none"> • Overview of responsibilities • Assignment Book Report <p>Course Naming Schema</p> <ul style="list-style-type: none"> • Why was the change made? • Purpose of variants <p>Master Builder Application</p> <ul style="list-style-type: none"> • Process Overview • Course Selection Editor • Defining Meeting Patterns • Viewing data • Adding sections <p>Next steps</p> <ul style="list-style-type: none"> • Download/view the task list • Open Lab calendar 	