

San Diego City Schools
PATRICK HENRY HIGH SCHOOL

Date: January 5, 2009
To: All Certificated Staff
From: Laurie
SUBJECT: TEACHING ASSIGNMENT PREFERENCES FOR 2009-2010

(DUE: January 16, 2009)

In developing a master schedule, the primary obligation is to construct a program to meet the needs of students; but we also want to consider the training, interests and preferences of teachers. Therefore, please give serious thought to the following questions and return this questionnaire **to my mailbox by January 16th**. Please understand that while your preferences will be given careful consideration, the total program, as affected by student needs, will determine your assignment.

1. NAME: _____
(please print) Last First
2. CURRENT CREDENTIALS HELD:
a) _____ c) _____
b) _____ d) _____
3. MAJORS: a) _____ b) _____
MINORS: a) _____ b) _____
4. ASSIGNMENT PREFERENCES: (i.e. English 1,2)
First Choice: _____ Grade Level _____
Second Choice: _____ Grade Level _____
Third Choice: _____ Grade Level _____
5. OTHER CLASSES YOU HAVE TAUGHT within the past five years, or feel competent to teach in case of a unique need.
a) _____ b) _____
c) _____ d) _____
6. CO-CURRICULAR/SPECIAL ASSIGNMENT: (club sponsor, athletics coach, department chair, faculty committees, ASB, etc.)

7. Is there anything else you wish to make known to the administration that would have a bearing on the development of the master schedule? Do you plan to apply for a position at another site or retire? If we have to excess any teachers, would you like to volunteer to be excessed?

8. ADVANCED DEGREE, POST GRADUATE, OR PROFESSIONAL GROWTH WORK IN PROGRESS:
1. _____ 2. _____

PLEASE RETURN TO LAURIE BY JANUARY 16th