


# Transitional Kindergarten

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Version 1.2 • Updated August 20, 2012

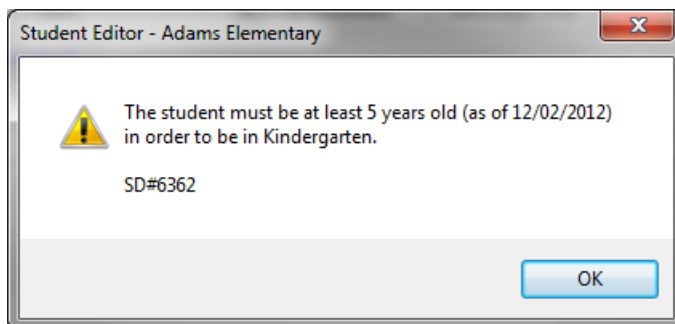
In accordance with the Kindergarten Readiness Act, students who turn 5 years old between Nov. 2 and Dec. 2, 2012, will be enrolled in a Transitional Kindergarten Program for the school year starting on September 4, 2012. Here is a list of schools that offer Transitional Kindergarten: [Home > Departments > Early Childhood Education Program](#).

## OVERVIEW OF TRANSITIONAL KINDERGARTEN PROGRAM

1. Transitional Kindergarten students will be enrolled in the school's Primary T or S track in Zangle. Their grade level is K, just as regular kindergarten students. However, they will be scheduled into a different course from the regular kindergarteners, **ETK-Transitional Kindergarten**.
2. If the Transitional Kindergarten student will not be attending his or her neighborhood school, a Boundary Exception for this student must be created. **Transfer Type is Transitional Kindergarten**.
3. A Zangle Program History record (**Transitional Kindergarten**) is automatically created whenever a Transitional Kindergarten student is scheduled in a **ETK-Transitional Kindergarten** class in Zangle. This is the program symbol from the Wingding font: .
4. A new dynamic group has been created by district IT programmers to help filter out just the Transitional Kindergarten students in reports and Banner Applications: **\*TransKinder**.
5. There is also a new Query Writer report in the Enrollment module: **\*Transitional Kindergarten Students**.

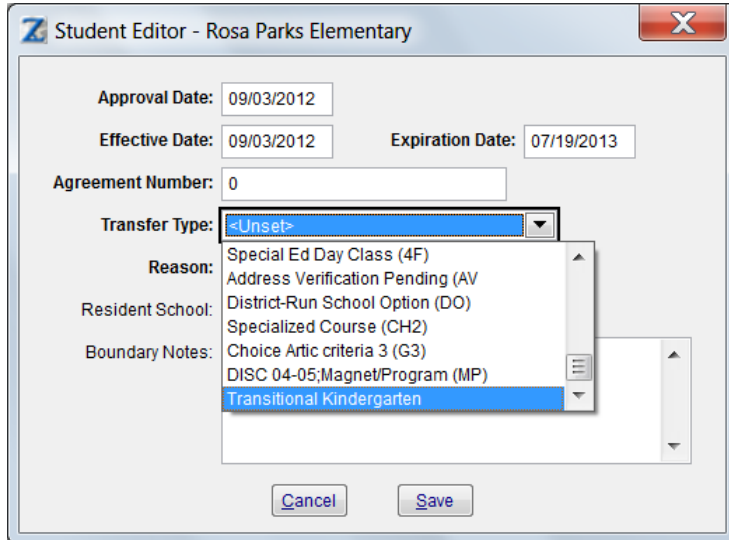
## ENROLLMENT

Enroll Transitional Kindergarten students in the exact same way you would enroll any regular Kindergarten student. However, students must be five years old by December 2, 2012 in order to be enrolled in Kindergarten. If you try to enroll a student in Kindergarten with a birthdate after December 2, Zangle will display the following message and you will need to enroll the student in a different grade level:



## Boundary Exceptions

If the Transitional Kindergarten student lives outside your school's neighborhood boundary, make sure you add a Boundary Exception; use the new **Transfer Type** at the bottom of the list: **Transitional Kindergarten**.



## SCHEDULING

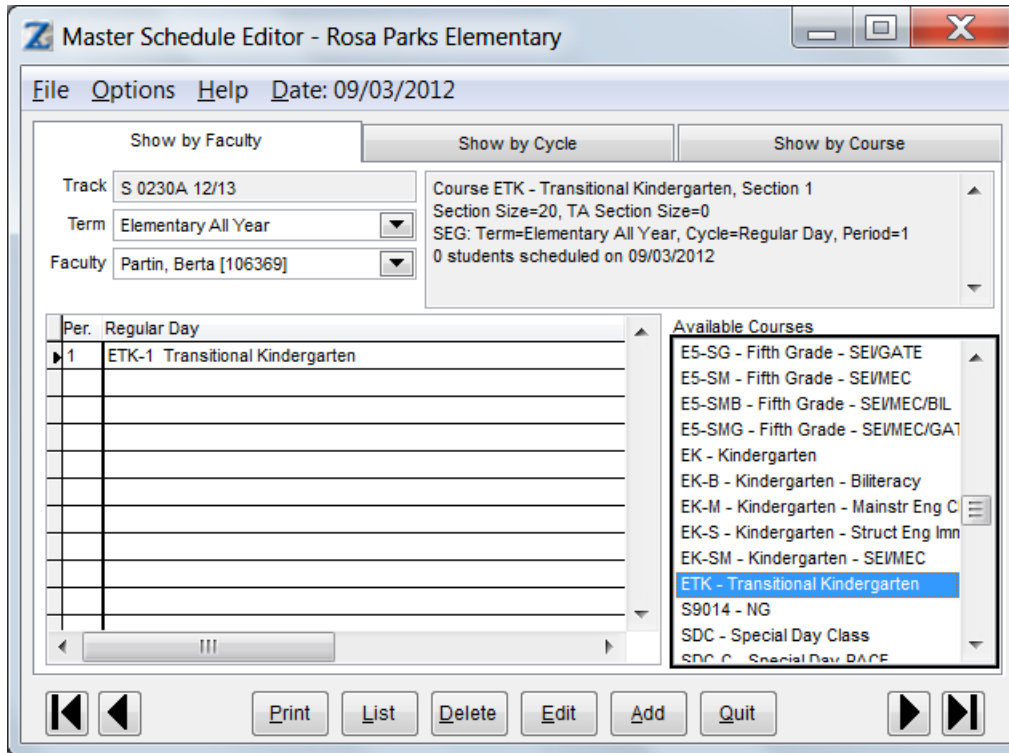
When setting up the master schedule to include kindergarten classes for only Transitional Kindergarten students, use **TK-Transitional Kindergarten** as the course. (Use the default settings: don't check or uncheck any boxes.)

You will need to set up combo classes for the teachers who will have Transitional Kindergarten students along with regular kindergarten students in their classes: **TK-Transitional Kindergarten** plus **EK-SM -Kindergarten -SEI/MEC**, for example. (Use the default settings.)

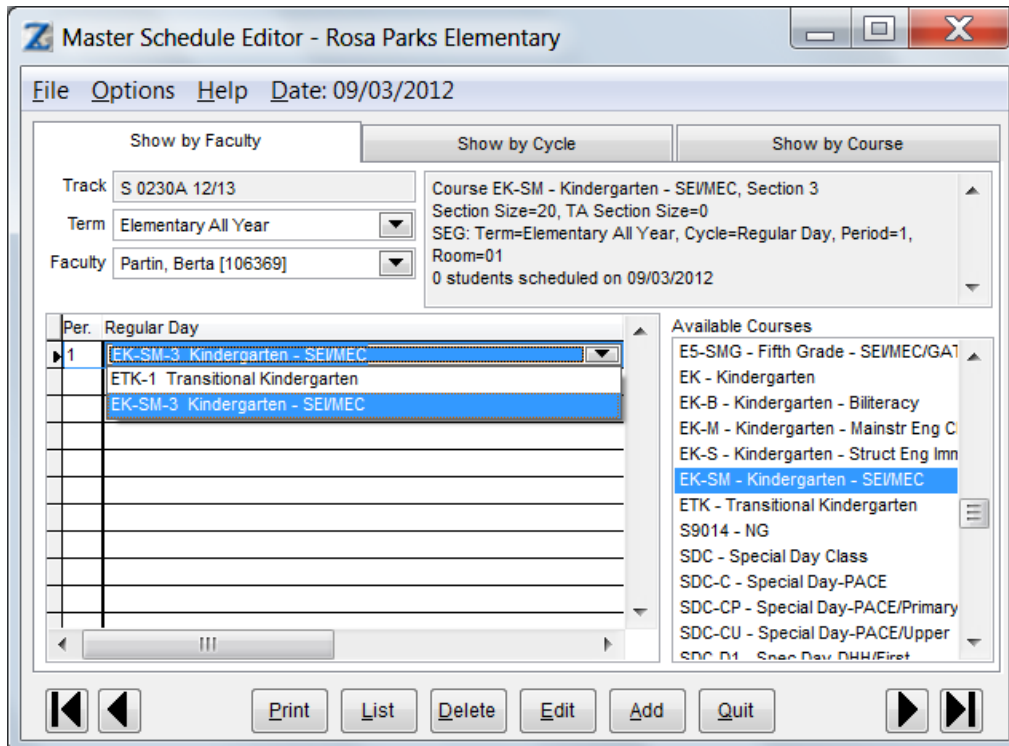
For details on creating combo classes in the master schedule, please see headings 2 and 3 on the top of page 63 of the Zangle Elementary Scheduling handbook:

[http://old.sandi.net/zangle/readandlearn/handbooks/ElemSch\\_Handbook.pdf](http://old.sandi.net/zangle/readandlearn/handbooks/ElemSch_Handbook.pdf)

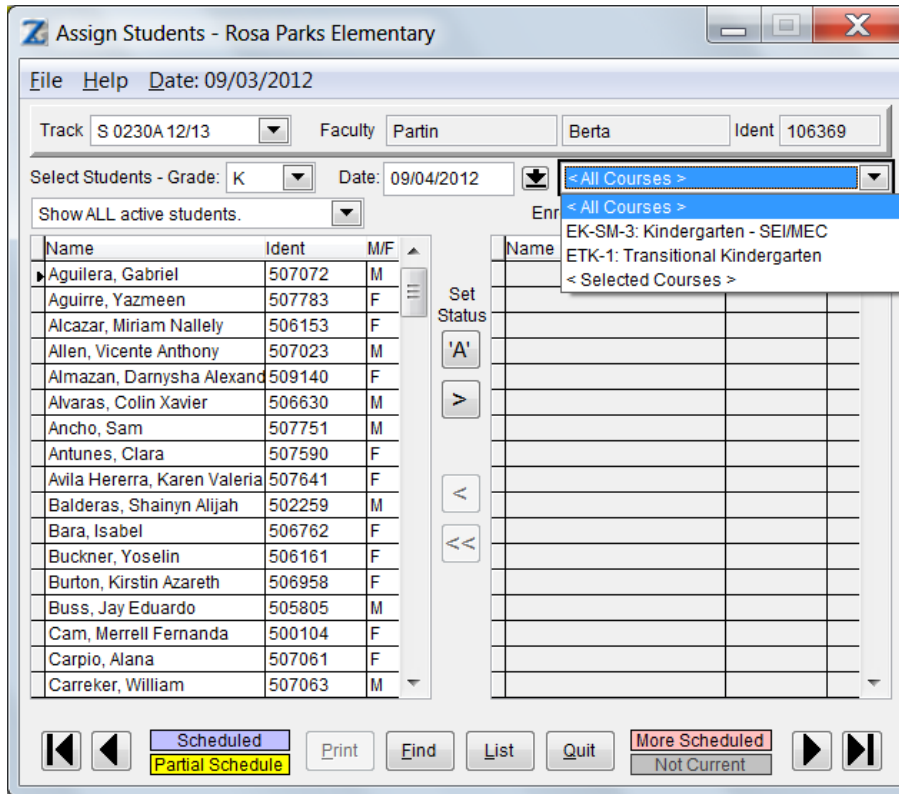
In the example on the next page, **ETK-Transitional Kindergarten** has been assigned to Berta Partin, but the regular kindergarten class (**EK-SM -Kindergarten -SEI/MEC**) has not yet been assigned:



In the screen shot below, we see what the Master Schedule Editor looks like after Ms. Partin has been given a regular kindergarten class (EKSM) as well.



When using **Assign Students** in this example to place students with Berta Partin, it is imperative that care is taken to choose **EK-SM-3** before scheduling the regular kindergarten students and to choose **ETK-1** before scheduling the Transitional Kindergarten students.



**Assign Students - Rosa Parks Elementary**

File Help Date: 09/03/2012

Track: S 0230A 12/13 Faculty: Partin Berta Ident: 106369

Select Students - Grade: K Date: 09/04/2012

Show ALL active students.

Name	Ident	M/F
Aguilera, Gabriel	507072	M
Aguirre, Yazmeen	507783	F
Alcazar, Miriam Nallely	506153	F
Allen, Vicente Anthony	507023	M
Almazan, Darnysha Alexand	509140	F
Alvaras, Colin Xavier	506630	M
Ancho, Sam	507751	M
Antunes, Clara	507590	F
Avila Hererra, Karen Valeria	507641	F
Balderas, Shainyn Alijah	502259	M
Bara, Isabel	506762	F
Buckner, Yoselin	506161	F
Burton, Kirstin Azareth	506958	F
Buss, Jay Eduardo	505805	M
Cam, Merrell Fernanda	500104	F
Carpio, Alana	507061	F
Carreker, William	507063	M

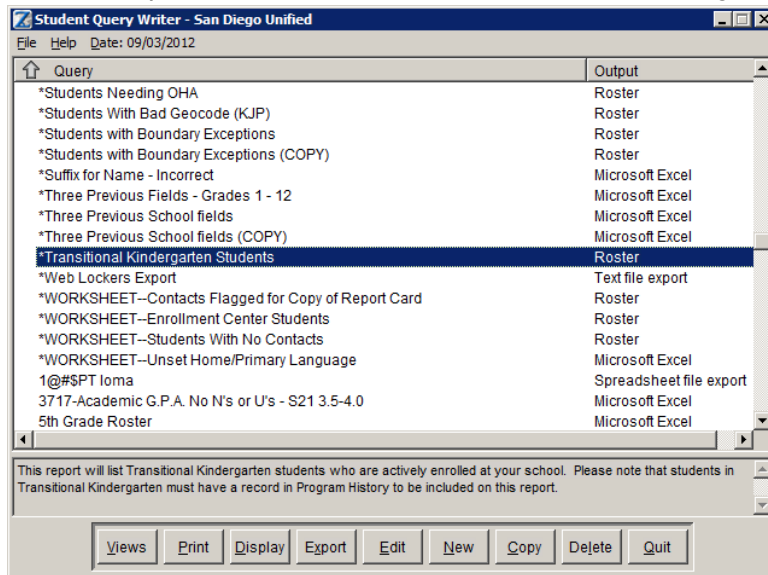
Course Selection Dropdown:

- < All Courses >
- EK-SM-3: Kindergarten - SEI/MEC
- ETK-1: Transitional Kindergarten
- < Selected Courses >

Buttons: Scheduled, Partial Schedule, Print, Find, List, Quit, More Scheduled, Not Current

## REPORTS

If you click Enrollment > Reports > Student Query Writer, you can find the **\*Transitional Kindergarten Students** report that will list the active Transitional Kindergarten Students at your school.



**Student Query Writer - San Diego Unified**

File Help Date: 09/03/2012

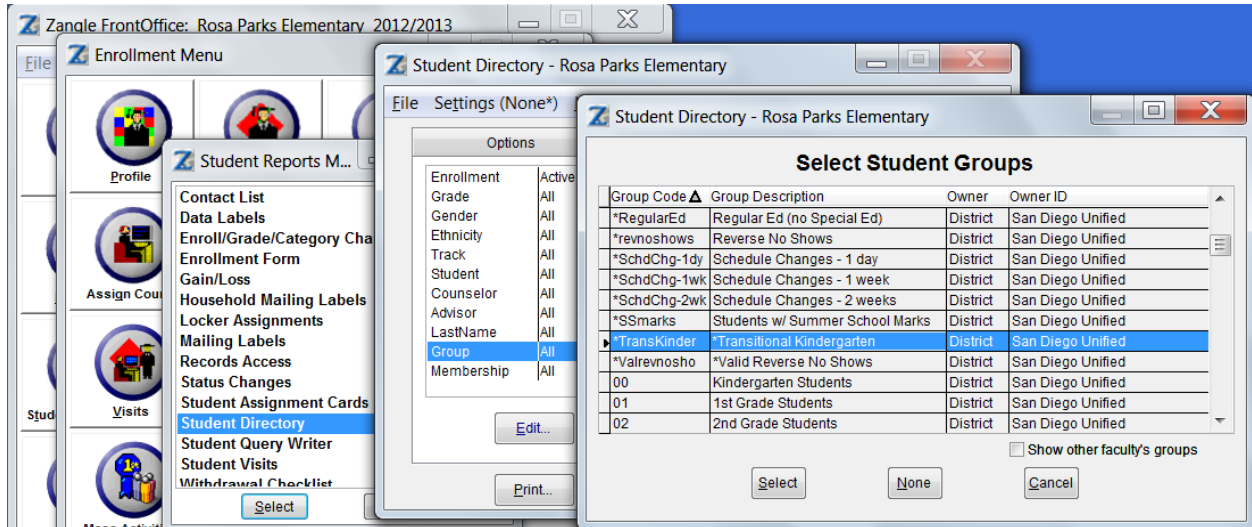
Query	Output
*Students Needing OHA	Roster
*Students With Bad Geocode (KJP)	Roster
*Students with Boundary Exceptions	Roster
*Students with Boundary Exceptions (COPY)	Roster
*Suffix for Name - Incorrect	Microsoft Excel
*Three Previous Fields - Grades 1 - 12	Microsoft Excel
*Three Previous School fields	Microsoft Excel
*Three Previous School fields (COPY)	Microsoft Excel
<b>*Transitional Kindergarten Students</b>	<b>Roster</b>
*Web Lockers Export	Text file export
*WORKSHEET--Contacts Flagged for Copy of Report Card	Roster
*WORKSHEET--Enrollment Center Students	Roster
*WORKSHEET--Students With No Contacts	Roster
*WORKSHEET--Unset Home/Primary Language	Microsoft Excel
1@#\$PT loma	Spreadsheet file export
3717-Academic G.P.A. No N's or U's - S21 3.5-4.0	Microsoft Excel
5th Grade Roster	Microsoft Excel

This report will list Transitional Kindergarten students who are actively enrolled at your school. Please note that students in Transitional Kindergarten must have a record in Program History to be included on this report.

Buttons: Views, Print, Display, Export, Edit, New, Copy, Delete, Quit

## GROUP

A new dynamic group has been created by district IT programmers to help filter out just the Transitional Kindergarten students in reports and Banner Applications: **\*TransKinder**.



## SUMMARY

- Track: T (or S)
- Grade: K
- Status: M
- Entry Code: Initial K - 12
- Possible boundary exception: **Transitional Kindergarten**
- Course: **EKT-Transitional Kindergarten** (combo class with regular kindergarten course)
- Group: **\*TransKinder**
- Automated Program: **Transitional Kindergarten**
- Automated Program Symbol: 👉

For questions about the Transitional Kindergarten program, please contact:

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